



Executive Board Meeting

Agenda

December 10, 2020

9:00 AM – 10:00 AM

VIA Zoom

<https://zoom.us/j/98052693967?pwd=TGNwMXJwNFR6SG5CbFUMHM1V3J1Zz09>

Mission Statement:

To coordinate and leverage policy and resources that empower community partners to address homelessness in Kings and Tulare County.

- | | |
|--|--|
| <input type="checkbox"/> Suzy Ward, President | <input type="checkbox"/> Charles Felix, Member at Large |
| <input type="checkbox"/> Lateena Ling, Secretary | <input type="checkbox"/> Janet Paine, Member at Large |
| <input type="checkbox"/> Becky Huber, Treasurer | <input type="checkbox"/> Geno Robledo, Member at Large |
| <input type="checkbox"/> Esam Abed, Member at Large | <input type="checkbox"/> Vacant, Member at Large |
| <input type="checkbox"/> Marisol De La Vega Cardoso, Member at Large | <input type="checkbox"/> Machael Smith, Executive Director |

- I. Call meeting to order
- II. Consent Items:
 - A. Previous Meeting Minutes
 - B. Executive Director Report
 - C. Board Resolution – HHAP Authorized Signatory
- III. Financial Report
- IV. Alliance Business: Action/Discussion Items
 - A. Financial/Investment Discussion
 - B. Stardust Acquisition
 - a. Interim Purchase
 - b. Stardust KTHA, LLC
 - C. CoC Program Voucher Prioritization, No Place Like Home Kings County
 - D. Continued – Strategic Initiatives Deep Dive (time permitting)
- V. Adjourn



Executive Board Meeting Agenda

November 12, 2020

9:00 AM – 10:00 AM

VIA Zoom

<https://zoom.us/j/98714176093?pwd=c3hJemRHWfd3S0ZVSFpNUHA4eFVnZz09>

Mission Statement:

To coordinate and leverage policy and resources that empower community partners to address homelessness in Kings and Tulare County.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Suzy Ward, President | <input type="checkbox"/> Charles Felix, Member at Large |
| <input checked="" type="checkbox"/> Lateena Ling, Secretary | <input type="checkbox"/> Vacant, Member at Large |
| <input checked="" type="checkbox"/> Becky Huber, Treasurer | <input checked="" type="checkbox"/> Janet Paine, Member at Large |
| <input checked="" type="checkbox"/> Esam Abed, Member at Large | <input checked="" type="checkbox"/> Geno Robledo, Member at Large |
| <input type="checkbox"/> Marisol De La Vega Cardoso, Member at Large | <input checked="" type="checkbox"/> Machael Smith, Executive Director |

- I. Call meeting to order at 9:11 am by Suzy Ward.
- II. Consent Items:
 - A. Previous Meeting Minutes
 - a. Esam Abed's first name was misspelled. This will be updated and emailed. Motion was made by Becky Huber and seconded by Janet Paine. All present on the Zoom meeting agreed – motion passes.
 - B. Executive Director Report
 - a. Brief Discussion. PIT – still no direction from HUD on how to conduct.
 - C. Board Resolution – ACH Permission
 - a. Motion was made by Janet Paine and seconded by Geno Robledo. All present on the Zoom meeting agreed – motion passes. Esam abstained from the vote, and 2 were
- III. Financial Report
 - b. Motion was made by Esam Abed and seconded by Lateena Ling. All present on the Zoom meeting agreed – motion passes.
 - a.
- IV. Alliance Business: Action/Discussion Items
 - A. Board Vacancy
 - a. Discussion of recommended persons to fill position – 3. Board members will reach out to the people that they think will be a good fit for the team
 - b. The open position was discussed at our last membership meeting. Will confirm if it was sent out in the listserve, and it was suggested to be put on our KTHA Facebook page.

- c. With the conflict of scheduling, Marisol will not be able to continue, that makes 2 positions that are vacant and we will need to fill.
 - B. Community Engagement Campaign – The FrontDoor Project
 - a. Overview Discussed
 - C. Continued – Strategic Initiatives Deep Dive
 - a. PHIL

V. Adjourn – Meeting ended at 10:12 am.

**Executive Director Report
December 2020**

General Activities

- Our FY 19/20 audit through Savage & Company is now underway. We expect that most of the work will take place in December/January with the final report late February.
- The Alliance office will be closed from 12/24 – 1/3.

Strategic Initiatives

FUNDING

- **Project Room/Homekey:**
 - Kings County – The Kings County Stardust Homekey project experienced significant pushback from two of the County Board of Supervisors. In order to move the project forward, the Alliance will take ownership of the project until the rehabilitation work is completed. KCAO will be the ultimate owner of the project.
Human Services is also moving forward with another Homekey project, Triangle Courtyard. This project is currently bare land that will undergo offsite improvements and contain manufactured units. The project is going before the Board of Supervisors on December 15th.
Discussions continue on the shelter replacement project. The committee has identified a few suitable sites and have settled on a housing type. They are now looking into funding options.
 - Tulare County – The Tulare County Homekey project, Sequoia Lodge, has closed escrow. Referrals for the project will begin late December. Rehabilitation work to convert units to permanent housing is underway for both Tagus Gardens and Sequoia Lodge.
- **Emergency Solutions Grant Coronavirus (ESG CV) Round 2:** We received award notification and should receive funds within the next 30-45 days. Funding has been allocated to Project Roomkey/Homekey.
- **Homeless, Housing, and Prevention Program (HHAP), Round 2:** The HHAP Round 2 Notice of Funding Availability (NOFA) was released on November 13th and applications are due on January 23, 2021.
- **No Place Like Home, Kings County:** Kings County Behavioral Health, Housing Authority, Human Services Agency, and the Alliance are working with UPHoldings on a

COVID-19

As of November 30th, there were 212 clients enrolled in Project RoomKey in Kings (105) and Tulare (107) counties (see Appendix A).

- Kings County has 247 people that are either >64 or have at least one medical vulnerability that are waiting for a PRK placement.
- Tulare County has 174 people that are either >64 or have at least one medical vulnerability that are waiting for a PRK placement.

COORDINATED ENTRY

For the period of 7/1/20 – 11/30/20, 70 people were referred for housing in the bi-county region. Of those, 5 people were housed (see Appendix B). The majority of referrals were for the Rapid Rehousing (59), followed by Permanent Supportive Housing (9), and Mainstream Voucher Program (2).

EMERGENCY HOUSING FOR VETERANS

The veteran emergency housing project assists unsheltered veterans with immediate shelter through motel vouchers. Since launching in July 2020, the project has provided 288 nights of shelter for 11 veteran households at an average cost of \$2,985 per household. This project enabled our outreach team to get one of our hardest to serve veteran households into housing. This household had been living in an encampment for the last 10 years and is now sheltered and receiving wrap around services.

LANDLORD RELATIONS

The table below represents the number of Agencies, Landlords, and Units covered by the Landlord Mitigation Fund as of 11/30/20.

Region	Landlords	Agencies	Units
Kings	2	2	7
Tulare	2	2	1
Total	4	4	8

Since its inception, the LMF has paid out \$3,041.85 in assistance. These funds were used for repairs necessary for units to pass the Housing Quality Standards inspection. There have been zero claims against the fund for damages, evictions, or legal fees.

STRATEGIC PLANNING TECHNICAL ASSISTANCE/STRATEGIC SUPPORT

Homebase has completed 18 interviews (staff, board, and stakeholders) and should be wrapping up the final interviews this month. Through these interviews, they have identified some initial, general areas to focus on, including but not limited to:

- Building internal (staff/board) capacity, expertise, and leadership in the community
- Identifying targeted leadership needs/projects where KTHA's attention is most needed and engaging internal and external partners to take on other roles
- Increasing strategic partnerships and fostering collaboration
- Engaging community partners in healthcare, housing development, business, faith community and government partners to take leadership roles as KTHA champions and messengers of change
- Extending geographic (including main cities as well as both counties) and subpopulation inreach
- Communicating success and challenges through data dashboards, calendars, and proactive ways through multiple and overlapping avenues to ensure information is able to be heard

Their proposed next steps include:

- Draft community survey to reach out to additional community stakeholders, specifically from people with lived experience of homelessness, organizations who serve underrepresented populations in Kings/Tulare County, others identified by KTHA (December)
- Homebase to present to KTHA Executive Director a summary of areas of focus for further analysis and work together to plan a working group meeting (December)
- Schedule a working group meeting (tentatively comprised of board, key staff plus perhaps the addition of a few key stakeholders) that conducts a SWOT or similar session on those identified areas of focus to create a model of change (January)
- Identification and creation of policies, planning documents, and other materials to help implement change model (January)

COMMUNITY ENGAGEMENT CAMPAIGN

Our last committee meeting was held on November 13th. We discussed the overall look and feel of the campaign. 4Creeks shared color boards, logos, and other imagery. We are anticipating a final "draft" version of the campaign in December with a tentative launch in January/February.

YOUTH ADVISORY BOARD

CSET has agreed to serve as the lead agency for the Youth Advisory Board (YAB). The first planning meeting is scheduled on 1/5/21. The YAB will advise the Alliance on policies and activities that relate to preventing and ending youth homelessness.

POINT IN TIME COUNT

In light of the COVID-19 pandemic, HUD has offered significant flexibility in the way that CoCs address the congressional requirement of conducting a bi-annual Point in Time count. One of the options is to use the Housing Priority List (by-name coordinated entry list) if the list is within a 5% variance from the 2020 count. The HMIS team is currently working on analyzing our data and believes that we will fall within this range.

PARTNER PROJECTS

- Mainstream Voucher Program (MVP): Both the Kings County (21) and Tulare County Housing Authorities (22) received an award for new Mainstream Vouchers. We anticipate that these vouchers will be available early 2021.
- The Visalia Warming Center, operated by St. Paul's Episcopal Church, will be providing motel vouchers in lieu of site-based shelter due to the COVID-19 pandemic. They estimate having enough funding to serve approximately 20-24 households at the Lamp Liter Inn and will begin operations on or about 1/4/21.
- United Way of Tulare County COVID-19 Funding: UWTC has granted another \$25,000 to the Alliance for COVID-19 related activities. Those funds have been directed to the following activities in Tulare County:
 - Salt + Light Food Truck, \$10,000 – Salt + Light will be launching a food truck operation that will serve meals in Visalia and Tulare, M-TH. We anticipate the project to start in January 2021.
 - Porterville LINC, \$5,000 – The purchase of a storage shed at the Porterville Welcome Center. The storage shed will hold supplies for Porterville LINC.
 - KTHA, \$10,000 – The remaining funds will be spent on sleeping bags, COVID supplies, and motel vouchers.

KINGS/TULARE TASK FORCE UPDATES

- Kings: HSA Director, Sanja Bugay, was elected as the vice chair of the collaborative due to the former vice chair moving into the chair position. The Stardust Homekey Project was presented and the collaborative voted in support of the project.
- Tulare: The task force shared updates on COVID-19 and Project Room/Homekey. Self-Help Enterprises presented an update on Eden House and St. Paul's Church provided an update on the status of a warming center in Visalia. The Cities of Tulare, Porterville, and Visalia provided updates on homeless shelter efforts.

LINC

No updates at this time.

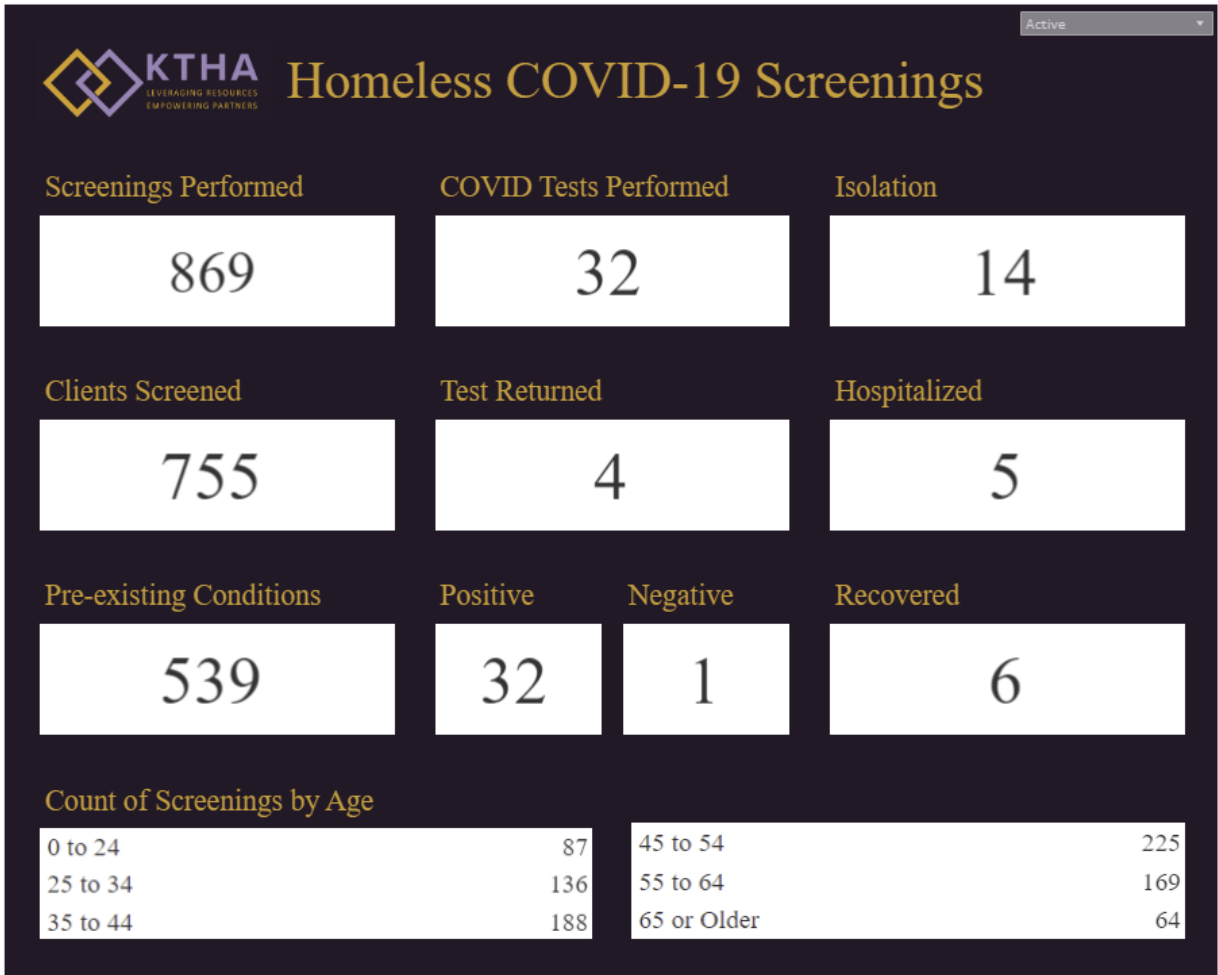
LEGISLATIVE UPDATES

No updates at this time.

MISCELLANEOUS CONTRACTS/AGREEMENTS

- United Way of Tulare County: Memorandum of Understanding for COVID-19 funding in the amount of \$25,000 (Appendix C).
- Salt + Light Works: Contract in the amount of \$10,000 for Food Truck services in Tulare and Visalia (Appendix D).
- Downs Pham & Kuei: Engagement Letter for legal services related to the Stardust Motel acquisition/rehabilitation through the California Department of Housing and Community Development's Homekey program. All expenses associated with services rendered through this agreement will be paid for with Homekey funds (Appendix E).
- Savage & Company: Engagement Letter for FY19/20 Audit and Tax Preparation Services (See Appendix F).

Appendix A – COVID Dashboards



Homeless COVID-19 Screenings

Navigation icons: back, forward, search, refresh, print, etc.

Project Room Key



Total Enrolled Clients

212

Daily Change in Number Clients

0

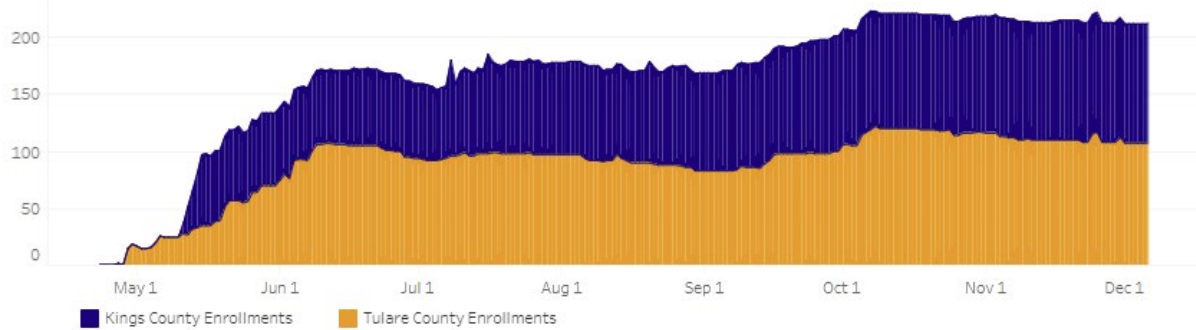
Total Number of Exits

164

Daily Exits

0

Number of Clients in Isolation



Tulare County Clients Enrolled

107

Tulare County Exits

72

Kings County Clients Enrolled

105

Kings County Exits

92

Appendix B- CES Report

CES Referrals

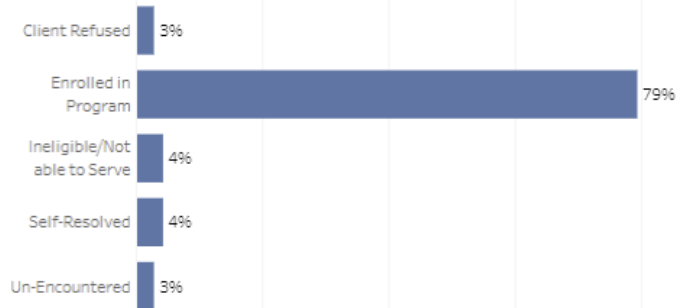
Start Date: 07/01/2020
End Date: 11/30/2020

Total Referrals: 70
Days Referred: 11
Housed: 5

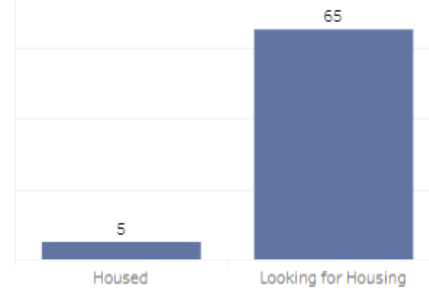
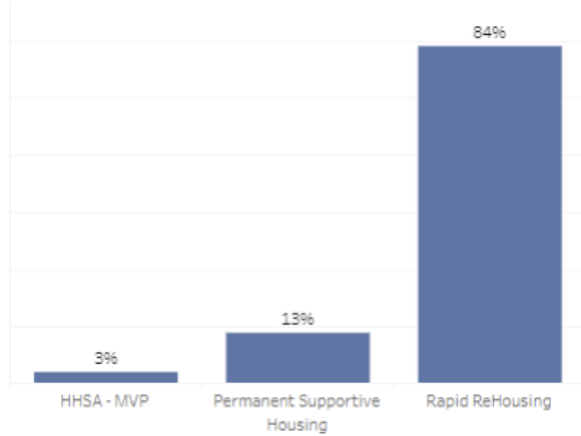
Referral Status

Referred	56
Closed	14

Referral Outcome



Referral Service Type



Appendix C– United Way of Tulare County COVID-19 Funding MOU

COVIDTC Fund Memorandum of Understanding-2

Organization Name Kings/Tulare Homeless Alliance

Amount Awarded \$25,000.00

This MOU is entered between United Way of Tulare County, referred to as UWTC and Organization named referred to as PARTNER.

Purpose: To participate in the COVID-19 Relief Phase 1 project by providing community support through the COVID-TC Emergency Relief Fund.

Partner Responsibilities:

1. Provide or assign staff, as appropriate, to administer the COVID-TC Emergency Relief Fund for your organization.
2. Provide data and information related to program services or activity within the funding provided in final report. Check all that apply below.
3. Market to individuals in need will be reached through the providers and supporting agencies; as well as through brochures, flyers, informational posters and 2-1-1.

Organization will track and report the following items (check all that apply to your application)

Total number of individuals supported

Total number of meals provided

Total number of motel vouchers supplied

Purchase of a storage shed for Porterville Welcome Center

UWTC Responsibilities:

1. Offering assistance and support with in-kind services as available.
2. Participation in collaborative entities to support efforts supporting youth and their families in our community.
3. Offer referral services for students and families for basic needs, mental and physical needs, etc. through 2-1-1 Information and Referral.
4. Technical Assistance that strengthen community building efforts and leadership development.

Terms of Agreement

Subject to award of grant funding and negotiation of a specific contract. The terms of this MOU shall be from August 1- December 15, 2020 and may be extended by written agreement of both parties.

Either party, upon 30-day written notice to the other party, may terminate this agreement.

Terms and Conditions

Accepted

Signature



Name of signer

Michael Smith



Rosemary Caso

United Way of Tulare County

Appendix D– Salt + Light Works Contract

**KINGS/TULARE CONTINUUM OF CARE ON HOMELESSNESS
STANDARD AGREEMENT**

THIS AGREEMENT (“AGREEMENT”) is entered into as of 11 / 25 / 2020 between the **KINGS/TULARE CONTINUUM OF CARE ON HOMELESSNESS (“COC”)**, a California Non-Profit Corporation, and **SALT + LIGHT WORKS**, a non-profit corporation (“SUBRECIPIENT”). The COC and SUBRECIPIENT are each a “Party” and together are the “Parties” to this AGREEMENT, with reference to providing meals for people experiencing homelessness during the COVID-19 pandemic.

THE PARTIES AGREE AS FOLLOWS:

1. TERM: This AGREEMENT becomes effective on the date first written above or on November 20, 2020, whichever is later, and shall expire at 11:59 PM on February 28, 2021 unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this AGREEMENT.

2. SERVICES: See attached **Exhibit A**.

PAYMENT FOR SERVICES: It is mutually agreed that the COC shall pay SUBRECIPIENT no more than a total of **Ten Thousand & 00/100 dollars (\$10,000.00)** for all services rendered under this agreement as provided in the attached **Exhibit A**. Expenses for other services or materials not herein listed are neither authorized nor reimbursable.

The SUBRECIPIENT shall request up to 50% of operating expenses as an advance disbursement of funds under this AGREEMENT. Expenditure documentation of advanced funds is due to the COC prior to requesting subsequent advances or reimbursements. No additional funds will be disbursed until supporting documentation is received for advanced funds.

All payments under this AGREEMENT shall be made in accordance with the COC’S normal payment cycle. SUBRECIPIENT will not charge, and the COC will not pay, any late fee or other late payment penalty.

3. ADMINISTRATIVE AND REPORTING REQUIREMENTS:

a. COC Requirements: The administrative and reporting requirements specific to the COC, for this AGREEMENT are incorporated herein as **Exhibit B**. SUBRECIPIENT agrees to abide by all rules, regulations, and reporting requirements of the COC, as outlined in Exhibit B, for the services provided under this AGREEMENT.

4. GENERAL AGREEMENT TERMS AND CONDITIONS: The Terms and Conditions of this AGREEMENT are incorporated herein as **Exhibit C**.

**KINGS/TULARE CONTINUUM OF CARE ON HOMELESSNESS
STANDARD AGREEMENT**

5. NOTICES:

- a. Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by email or sent by first class mail, postage prepaid and addressed as follows:

COC

Machael Smith, Executive Director
Kings/Tulare Continuum of Care on
Homelessness
PO Box 1742
Visalia, CA 93279
(559) 738-8733
msmith@kthomelessalliance.org

SUBRECIPIENT

Adrienne Hillman, CEO
Salt + Light Works
PO Box 1715
Tulare, CA 93275
(559) 799-3408
adrienne@saltandlightworks.org

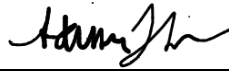
- b. Notice personally delivered is effective when delivered. Notice sent by email is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.
6. **AUTHORITY:** SUBRECIPIENT represents and warrants to the COC that the individual(s) signing this AGREEMENT on its behalf are duly authorized and have legal capacity to sign this AGREEMENT and bind SUBRECIPIENT to its terms. SUBRECIPIENT acknowledges that the COC has relied upon this representation and warranty in entering into this AGREEMENT.
7. **COUNTERPARTS:** The Parties may sign this AGREEMENT in counterparts, each of which is an original and all of which taken together form one single document.

**KINGS/TULARE CONTINUUM OF CARE ON HOMELESSNESS
STANDARD AGREEMENT**

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

SALT + LIGHT WORKS

Date: 11 / 23 / 2020

By 

Print Name Adrienne Hillman

Title CEO

Date: _____

By _____

Print Name _____

Title _____

**KINGS/TULARE CONTINUUM OF CARE ON
HOMELESSNESS**

Date: 11 / 25 / 2020

By 

Print Name Michael Smith

Title Executive Director

Date: _____

By _____

Print Name _____

Title _____

EXHIBIT A
SCOPE OF WORK

The Kings/Tulare Continuum of Care on Homelessness (COC) will provide \$10,000.00 in funds to Salt + Light Works (Salt + Light) to provide meals to people experiencing homelessness during the COVID-19 pandemic.

The COVID-19 pandemic has greatly reduced the number of services available to people experiencing homelessness. Access to access to daily meals and other food resources has become extremely difficult for people experiencing homelessness. Salt + Light will address this issue by operating a mobile food truck will make several food stops within the cites of Visalia and Tulare to reach those who are too far from services or food.

The Salt + Light food truck will operate Monday-Thursday evenings on an alternating basis between the cities. Monday/Wednesday Visalia, Tuesday/Thursday, Tulare. Depending on the ability to pay staff, we may add Friday lunch for our folks in Visalia to provide a meal before the weekend.

Each person will receive a hot meal accompanied by a “grab and go” meal for the following day to cover them until we return. The truck will be equipped with additional items such as new beanies, socks, blankets and underwear as well.

EXHIBIT B
COC – ADMINISTRATIVE & REPORTING REQUIREMENTS

1. **GENERAL:** All services under this AGREEMENT will be provided in Kings and/or Tulare Counties as described in the Scope of work attached hereto and incorporated herein as Exhibit A.
2. **SERVICES:** All services shall be performed by qualified and experienced personnel who are not employed by the COC or the State. SUBRECIPIENT represents and warrants that the services to be performed will conform to the requirements of this AGREEMENT; all applicable federal, state and local laws; and the highest professional standards.

SUBRECIPIENT represents and warrants to the COC that it and its contractors and subcontractors have, shall obtain, and shall keep in full force and effect during the term hereof, at their sole cost and expense, all licenses, permits, qualifications, insurance and approvals of whatsoever nature that are legally required of SUBRECIPIENT to practice their professions.

3. **CLIENT DATA:** If SUBRECIPIENT is providing housing and/or street outreach services, SUBRECIPIENT shall participate in the Homeless Management Information System (HMIS) to collect and maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, homeless status or other basis for determining eligibility, and descriptions of services provided. If SUBRECIPIENT is providing services such as meals, SUBRECIPIENT is exempt from entering client level data in HMIS and shall instead provide the number of meals served each day.
4. **ACCOUNTING STANDARDS:** SUBRECIPIENT agrees to comply with 2 CFR Part 2400 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.
5. **PROCUREMENT:** SUBRECIPIENT shall comply with the procurement requirements in 2 CFR Part 2400 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards concerning the purchase of services, supplies or equipment and concerning the required maintenance of inventory and records for all services, equipment and supplies procured with funds provided herein. In addition, SUBRECIPIENT shall procure all materials, property, or services in accordance with the requirements of 2 CFR Part 2400 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
6. **REIMBURSEMENT:** The COC shall reimburse SUBRECIPIENT only for actual incurred costs. Only those allowable costs directly related to this AGREEMENT shall be paid. The amount of each request must be limited to the amount needed for payment of eligible costs.

In the event that the COC determines that any funds were expended by SUBRECIPIENT for unauthorized or ineligible purposes or the expenditures constitute disallowed costs in any other way, the COC may order repayment of the same. SUBRECIPIENT shall remit the disallowed amount to the COC within thirty (30) days of written notice of the disallowance.

7. **PROGRAM INCOME:** SUBRECIPIENT shall report monthly on all program income generated by activities carried out with grant funds made available under this AGREEMENT. SUBRECIPIENT may use such income only during the term of this AGREEMENT and only for activities permitted under this AGREEMENT and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the COC at the completion of the AGREEMENT.

EXHIBIT B
COC – ADMINISTRATIVE & REPORTING REQUIREMENTS

- 8. CLOSE-OUT:** SUBRECIPIENT's obligations to the COC shall not end until all close-out requirements are completed, including, but not limited to:
- a. Receipt of final payments from the COC under this AGREEMENT;
 - b. Disposing of program assets (including the return of all unused materials, equipment, and accounts receivable to the COC); and
 - c. Determining the custodianship of records.

Notwithstanding the foregoing, the terms of this AGREEMENT shall remain in effect during any period that SUBRECIPIENT has control over contract funds, including program income. All program assets (unexpended program income, property, equipment, etc.) shall revert to the COC upon termination of this AGREEMENT.

9. RETENTION:

- a. SUBRECIPIENT shall retain all records required by or pertinent to this AGREEMENT for five (5) years. The five-year retention period begins on the date of the termination of this AGREEMENT. Notwithstanding the above, if there is litigation, claims, demands, audits, negotiations, disputes or other actions that involve any of the records and that have started before the expiration of the required retention period, then such records must be retained until completion of the actions and final resolution of all issues, or the expiration of the required retention period, whichever occurs later.
- b. SUBRECIPIENT agrees that the COC, primary funder, or their designees shall have the right to review, obtain, and copy all records and supporting documentation pertaining to the performance of this AGREEMENT. The SUBRECIPIENT agrees to provide the COC, primary funder, or their designees with any relevant information requested.

EXHIBIT C
TERMS AND CONDITIONS

- 1. GENERAL COMPLIANCE:** SUBRECIPIENT agrees to comply with all State and Federal laws, rules and regulations that pertain to construction, health and safety, labor, fair employment practices, environmental protection, equal opportunity, fair housing, and all other matters applicable and/or related to the Project, Subcontractors, and all eligible activities. With respect to SUBRECIPIENT'S employees, SUBRECIPIENT must comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment.

SUBRECIPIENT shall also be responsible for obtaining any and all permits, licenses, and approvals required for performing any activities under this AGREEMENT, including those necessary to perform design, construction, or operation and maintenance of the activities. SUBRECIPIENT shall be responsible for observing and complying with any applicable federal, state, and local laws, rules or regulations affecting any such work, specifically those including, but not limited to, environmental protection, procurement, and safety laws, rules, regulations, and ordinances. SUBRECIPIENT shall provide copies of permits and approvals to the COC upon request.

- 2. GOVERNING LAW:** The laws of the State of California, without reference to California conflict of laws principles, govern this AGREEMENT and its interpretation. The Parties agree that this AGREEMENT is made in and will be performed in Tulare County, California.
- 3. DISALLOWANCE:** If SUBRECIPIENT requests or receives payment from the COC for services hereunder, reimbursement for which is later disallowed by the State of California or United States Government, SUBRECIPIENT shall promptly refund the disallowed amount to the COC upon the COC'S request. At its option, the COC may offset the amount disallowed from any payment due or to become due to SUBRECIPIENT under this AGREEMENT or any

other Agreement between SUBRECIPIENT and the COC. SUBRECIPIENT'S obligations under this section 3 will survive the expiration or termination of this AGREEMENT.

- 4. LIABILITY OF COC:** The COC'S payment obligations under this AGREEMENT shall be limited to the payment of the compensation provided for in item 3, "PAYMENT FOR SERVICES," of this AGREEMENT. Notwithstanding any other provision of this AGREEMENT, in no event shall the COC be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this AGREEMENT or the services performed in connection with this AGREEMENT.
- 5. RECORDS AND AUDIT:** SUBRECIPIENT must maintain complete and accurate records with respect to the services rendered and the costs incurred under this AGREEMENT. In addition, SUBRECIPIENT must maintain complete and accurate records with respect to any payments to employees or subcontractors. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible. Upon request, SUBRECIPIENT must make the records available to the COC, its Auditors, and the primary funder of the grant, for the purpose of auditing and/or copying the records for a period of five (5) years from the date of final payment under this AGREEMENT.
- 6. WORK PRODUCT:** All work product, equipment, or materials created for the COC or purchased by the COC under this AGREEMENT belong to the COC and SUBRECIPIENT must immediately deliver them to the COC at the COC'S request upon termination or completion of this AGREEMENT.
- 7. INSPECTIONS:** The COC reserves the right to inspect any work performed hereunder to ensure that the work is being and has been performed in accordance with the applicable

EXHIBIT C
TERMS AND CONDITIONS

Federal, State and/or local requirements, and this AGREEMENT. The COC reserves the right to require that all work that is determined based on such inspections not to conform to the applicable requirements be corrected and to withhold payments to SUBRECIPIENT until it is corrected.

8. INDEPENDENT CONTRACTOR: The Parties enter into this AGREEMENT with the express understanding that SUBRECIPIENT will perform all services required under this AGREEMENT as an independent contractor. The Parties agree that the SUBRECIPIENT and any of its agents, employees, or officers cannot be considered agents, employees, or officers of the COC. SUBRECIPIENT agrees to advise everyone it assigns or hires to perform any duty under this AGREEMENT that they are not employees of the COC. Subject to any performance criteria contained in this AGREEMENT, SUBRECIPIENT will be solely responsible for determining the means and methods of performing the specified services and the COC will have no right to control or exercise any supervision over SUBRECIPIENT as to how the SUBRECIPIENT will perform the services. As SUBRECIPIENT is not the COC'S employee, SUBRECIPIENT is responsible for paying all required state and federal taxes. In particular, the COC will not:

- a. Withhold FICA (Social Security) from SUBRECIPIENT'S payments.
- b. Make state or federal unemployment insurance contributions on SUBRECIPIENT'S behalf.
- c. Withhold state or federal income tax from payments to SUBRECIPIENT.
- d. Make disability insurance contributions on behalf of SUBRECIPIENT.
- e. Obtain unemployment compensation insurance on behalf of SUBRECIPIENT.

Notwithstanding this independent contractor relationship, the COC will have the right to monitor and evaluate the performance of

SUBRECIPIENT to assure compliance with this AGREEMENT.

9. WORKERS' COMPENSATION: SUBRECIPIENT shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this AGREEMENT.

10. CONFLICT OF INTEREST: At all times during the performance of this AGREEMENT, SUBRECIPIENT must comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to, Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations promulgated by the California Fair Political Practices Commission. The statutes, regulations and laws previously referenced include, but are not limited to, prohibitions against any public officer or employee, including SUBRECIPIENT for this purpose, from making any decision on behalf of the COC in which the officer, employee or consultant/contractor has a direct or indirect financial interest. A violation can occur if the public officer, employee or consultant/contractor participates in or influences any COC decision that has the potential to confer any pecuniary benefit on SUBRECIPIENT or any business firm in which SUBRECIPIENT has an interest, with certain narrow exceptions.

SUBRECIPIENT agrees that if any facts come to its attention that raise any questions as to the applicability of conflicts of interests laws, then it will immediately inform the COC and provide all information needed for resolution of this question.

11. INDEMNIFICATION AND DEFENSE:

- a. To the fullest extent permitted by law, SUBRECIPIENT must indemnify, defend (at SUBRECIPIENT'S sole cost and expense and with legal counsel approved by the COC, which approval may not be unreasonably withheld), protect and hold harmless the COC, all subsidiaries, divisions and affiliated agencies of the COC, and all of their

EXHIBIT C
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representatives, partners, designees, officers, directors, employees, consultants, agents, successors and assigns, (each, an "Indemnified Party" and collectively, the "Indemnified Parties"), from and against all claims (including, without limitation, claims for bodily injury, death or damage to property), demands, obligations, damages, actions, causes of action, suits, losses, judgments, fines, penalties, liabilities, costs and expenses (including, without limitation, attorneys' fees, disbursements and court costs, and all other professional expert or consultants' fees and costs and the COC general and administrative expenses) of every kind and nature whatsoever (individually, a "Claim"; collectively, "Claims") which may arise out of, pertain to, or relate (directly or indirectly) to the negligence, recklessness, or misconduct of SUBRECIPIENT with respect to any work performed or services provided under this AGREEMENT (including, without limitation, the acts, errors and/or omissions of SUBRECIPIENT, its principals, officers, agents, employees, vendors, suppliers, consultants, sub-consultants, contractors, anyone employed directly or indirectly by any of them or for whose acts they may be liable or any or all of them). SUBRECIPIENT'S obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, then SUBRECIPIENT'S indemnification obligation shall be reduced in proportion to the established comparative liability.

- b.** The duty to defend is a separate and distinct obligation from SUBRECIPIENT'S duty to indemnify. SUB-

RECIPIENT shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, the Indemnified Parties immediately upon tender to SUBRECIPIENT of the Claim in any form or at any stage of an action or proceeding, whether or not liability is established. Payment to SUBRECIPIENT by any Indemnified Party or the payment or advance of defense costs by any Indemnified Party cannot be a condition precedent to enforcing the Indemnified Party's rights to indemnification under this AGREEMENT. An allegation or determination that persons other than SUBRECIPIENT are responsible for the Claim does not relieve SUBRECIPIENT from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if SUBRECIPIENT asserts that liability is caused in whole or in part by the negligence or willful misconduct of an Indemnified Party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party, then SUBRECIPIENT may submit a claim to the COC for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the Indemnified Party. SUBRECIPIENT'S indemnification obligations under this AGREEMENT will survive the expiration or earlier termination of this AGREEMENT until action against the Indemnified Parties for the matter indemnified is fully and finally barred by the applicable statute of limitations or statute of repose. SUBRECIPIENT'S liability for indemnification under this AGREEMENT is in addition to any liability SUBRECIPIENT

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may have to the COC for a breach by SUBRECIPIENT of any of the provisions of this AGREEMENT. Under no circumstances may the insurance requirements and limits set forth in this AGREEMENT be construed to limit SUBRECIPIENT'S indemnification obligation or other liability under this AGREEMENT. The terms of this AGREEMENT are contractual and the result of negotiation between the Parties.

- c. SUBRECIPIENT must indemnify and hold the COC harmless from all loss and liability, including attorneys' fees, court costs and all other litigation expenses, for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons in consequence of the use by the COC, or any of its officers or agents, of articles or services to be supplied in the performance of this AGREEMENT.

12. TERMINATION:

- a. **Without Cause:** The COC may terminate this AGREEMENT without cause by giving thirty (30) days' prior written notice to SUBRECIPIENT of its intention to terminate under this provision, specifying the date of termination. The COC will pay to SUBRECIPIENT the compensation earned for work satisfactorily performed and not previously paid for to the date of termination. The COC will not pay lost anticipated profits or other economic loss. The payment of any compensation is subject to the restrictions on payment of compensation otherwise provided in this AGREEMENT, and is conditioned upon receipt from SUBRECIPIENT of all plans, specifications and estimates, and other documents prepared by SUBRECIPIENT in accordance with this AGREEMENT. The COC will not impose sanctions on

SUBRECIPIENT under these circumstances.

- b. **With Cause:** Either Party may terminate this AGREEMENT immediately, by written notice to the other Party, should the other Party:
- (1) Be adjudged a bankrupt, or
 - (2) Become insolvent or have a receiver appointed, or
 - (3) Make a general assignment for the benefit of creditors, or
 - (4) Suffer any judgment that remains unsatisfied for 30 days, and that would substantively impair the ability of the judgment debtor to perform under this AGREEMENT, or
 - (5) Materially breach this Agreement.

In addition, the COC may terminate this AGREEMENT based on:

- (6) Material misrepresentation, either by SUBRECIPIENT or anyone acting on SUBRECIPIENT'S behalf, as to any matter related in any way to the COC'S retention of SUBRECIPIENT, or
- (7) Other misconduct or circumstances that, in the sole discretion of the COC, either impairs the ability of SUBRECIPIENT to competently provide the services under this AGREEMENT, or exposes the COC to an unreasonable risk of liability.

For any of the occurrences except item (5) above, termination may be effected upon written notice by the terminating Party specifying the date of the termination. If SUBRECIPIENT fails to perform according to the terms and

EXHIBIT C
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conditions of this AGREEMENT, then the COC may, in addition to any other remedy it may have, issue a declaration of default after 10 days written notice to SUBRECIPIENT.

Upon a material breach, the AGREEMENT may be terminated after the failure of the defaulting Party to remedy the breach to the satisfaction of the nondefaulting Party within 5 days of written notice specifying the breach. If the breach is not remedied within that 5-day period, then the nondefaulting Party may terminate this AGREEMENT on further written notice specifying the date of termination. If the nature of the breach is such that it cannot be cured within a 5- day period, then the defaulting Party may submit a written proposal within that period which sets forth a specific means to resolve the default. If the nondefaulting Party consents to that proposal in writing, which consent may not be unreasonably withheld, then the defaulting Party must immediately embark on its plan to cure the default or breach. If the default or breach is not cured within the time agreed, then the non-defaulting Party may terminate this AGREEMENT upon written notice specifying the date of termination.

The COC will pay to SUBRECIPIENT the compensation earned for work satisfactorily performed and not previously paid for to the date of termination. The payment of such compensation is subject to the restrictions on payment of compensation otherwise provided in this AGREEMENT, and is conditioned upon receipt from SUBRECIPIENT of all plans, specifications and estimates, and other documents prepared by SUBRECIPIENT by the date of termination in accordance with this AGREEMENT. The COC will not pay lost antici-

pated profits or other economic loss, nor will the COC pay compensation or make reimbursement to cure a breach arising out of or resulting from such termination. If the COC terminates this AGREEMENT for cause and the expense of finishing SUBRECIPIENT'S scope of work exceeds the unpaid balance of the AGREEMENT, then SUBRECIPIENT must pay the difference to the COC. The COC may impose sanctions under these circumstances, which may include possible rejection of future proposals based on specific causes of SUBRECIPIENT'S non-performance.

- c. Effects of Termination:** Expiration or termination of this AGREEMENT will not terminate any obligations to indemnify, to maintain and make available any records pertaining to the AGREEMENT, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities. Where the COC terminates SUBRECIPIENT'S services, that termination will not affect any rights of the COC to recover damages against SUBRECIPIENT.
- d. Suspension of Performance:** Independent of any right to terminate this AGREEMENT, the authorized representative of the the COC department or agency for which SUBRECIPIENT'S services are to be performed, may immediately suspend performance by SUBRECIPIENT, in whole or in part, in response to health, safety or financial emergency, or a failure or refusal by SUBRECIPIENT to comply with the provisions of this AGREEMENT, until such time as the cause for suspension is resolved, or a notice of termination becomes effective.

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13. INSURANCE & BONDING:

a. Insurance: SUBRECIPIENT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by SUBRECIPIENT, his agents, representatives, employees or subcontractors.

b. Minimum Scope and Limits of Insurance: Coverage shall be at least as broad as:

- (1) Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 0001 1207 covering CGL on an "occurrence" basis, including products-completed operations, personal and advertising injury, with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- (2) Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if SUBRECIPIENT has no owned autos, hired (Code 8), and non-owned autos (Code 9), with a limit no less than \$1,000,000 per accident for bodily injury and property damage.
- (3) Workers' Compensation: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.

(4) Professional Liability (Errors and Omissions): Insurance appropriate to SUBRECIPIENT'S profession, with a limit of no less than \$1,000,000 per occurrence and \$1,000,000 aggregate.

SUBRECIPIENT's insurance policies shall be occurrence policies and not claims-made coverage. SUBRECIPIENT may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, SUBRECIPIENT shall be deemed to have satisfied the insurance requirements of this contract as long as: (i) the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate requirements identified in this subsection A.; and (ii) coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

c. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

14. CITIZEN PARTICIPATION: SUBRECIPIENT will have processes in place (satisfaction surveys, Board representation, grievance procedures, etc.) which receive, document and utilize the input from low-income persons potentially benefiting or affected by the program or project covered under this AGREEMENT.

15. CIVIL RIGHTS:

a. General Compliance: SUBRECIPIENT agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974

EXHIBIT C
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as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

- b. Nondiscrimination:** SUBRECIPIENT agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable, which stipulates that no person in the United States shall on the grounds of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part pursuant to this agreement.

16. TIME OF ESSENCE: The Parties agree that time is of the essence under this AGREEMENT, unless they agree otherwise in writing.

17. CONDUCT:

- a. Assignability:** SUBRECIPIENT shall not assign or transfer any interest in this AGREEMENT without the prior written consent of the COC; provided, however, that claims for money due or to become due to SUBRECIPIENT from SUBRECIPIENT under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to SUBRECIPIENT. All terms and conditions of this AGREEMENT shall apply to any approved subcontract or assignment related to the AGREEMENT.

- b. Religious Activities:** SUBRECIPIENT agrees that funds provided under this AGREEMENT will not be utilized for inherently religious activities such as worship, religious instruction, or proselytization.

18. SEVERABILITY: It is understood and agreed by the parties that if any part, term, or provision of this AGREEMENT is held by the courts to be invalid, illegal or in conflict with any law, the remainder of the AGREEMENT shall not be affected thereby and all other parts of this AGREEMENT shall nevertheless be in full force and effect.

19. WAIVER: The COC's failure to act with respect to a breach by SUBRECIPIENT does not waive its right to act with respect to subsequent or similar breaches. The failure of the COC to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

20. SUCCESSORS: This AGREEMENT shall be binding upon each of the parties, their assigns, purchasers, trustees, and successors.

21. ENTIRE AGREEMENT: This AGREEMENT constitutes the entire agreement between the COC and SUBRECIPIENT for the use of funds received under this AGREEMENT and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the COC and SUBRECIPIENT with respect to this AGREEMENT.

22. NO THIRD-PARTY BENEFICIARIES: Except as expressly provided otherwise, this AGREEMENT is intended to be solely for the benefit of the parties and shall not otherwise be deemed to confer upon or give to any other person or third party any remedy, claim, cause or action or other right.

23. LITIGATION: If any provision of this AGREEMENT, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of SUBRECIPIENT, shall not affect any other provisions of this AGREEMENT and the remainder of this AGREEMENT shall remain in full force and effect. Therefore, the provisions of this AGREEMENT are and shall be deemed severable.

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TERMS AND CONDITIONS

24. SUBRECIPIENT: SUBRECIPIENT shall notify the COC immediately of any claim or action undertaken by or against it, which affects or may affect this AGREEMENT, the COC or SUBRECIPIENT, and shall take such action with respect to the claim or action as is consistent with the terms of this AGREEMENT and the interests of the COC and SUBRECIPIENT.

25. ATTORNEYS FEES: If an action at law or in equity is necessary to enforce or interpret the terms of this AGREEMENT, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this AGREEMENT, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior or Municipal Court, whichever is applicable, in the County of Tulare, State of California for any proceeding arising hereunder.

26. GOVERNING LAW AND JURISDICTION: This AGREEMENT shall be construed in accordance with the laws of the State of California. In the event of any dispute over the AGREEMENT'S terms and conditions, the exclusive venue and jurisdiction for any litigation arising there under shall be in the Superior Court of Tulare County, California, and, if necessary for exclusive federal questions, the United States District Court for the Eastern District of California.

27. ASSURANCES OF NON-DISCRIMINATION: SUBRECIPIENT must not discriminate in employment or in the provision of services based any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation. The Parties recognize that both SUBRECIPIENT and the COC have the responsibility to protect the COC employees and clients from unlawful activities, including discrimination and sexual harassment in the workplace. Accordingly, SUBRECIPIENT agrees to provide appropriate training to its employees regarding discrimination and sexual harassment issues, and to promptly and appropriately investigate any allegations that any of its employees may have engaged in improper discrimination or harassment activities. The COC, in its sole discretion, has the right to require SUBRECIPIENT to

replace any employee who provides services of any kind to the COC under this AGREEMENT with other employees where the COC is concerned that its employees or clients may have been or may be the subjects of discrimination or harassment by such employees. The COC'S right to require replacement of employees under this section does not preclude the COC from terminating this AGREEMENT with or without cause as provided for under this AGREEMENT.

28. DRUG-FREE WORKPLACE POLICY: SUBRECIPIENT acknowledges that under the Federal Drug-Free Workplace Act of 1989 and the California Drug-Free Workplace Act of 1990, the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited on COC premises. SUBRECIPIENT agrees that any violation of this prohibition by SUBRECIPIENT, its employees, agents, or assigns will be deemed a material breach of this AGREEMENT.

TITLE	Food Truck Grant Agreement
FILE NAME	Salt+Light COVID Contract_11.20.20.pdf
DOCUMENT ID	47cbe46948ab74adf3cf714ae9c8228ae77f4924
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Completed

Document History



SENT

11 / 20 / 2020

19:24:49 UTC

Sent for signature to Adrienne Hillman (adrienne@saltandlightworks.org) and Machael Smith (msmith@kthomelessalliance.org) from contracts@kthomelessalliance.org
IP: 47.152.31.77



VIEWED

11 / 23 / 2020

20:56:36 UTC

Viewed by Adrienne Hillman (adrienne@saltandlightworks.org)
IP: 76.114.26.4



SIGNED

11 / 23 / 2020

20:57:41 UTC

Signed by Adrienne Hillman (adrienne@saltandlightworks.org)
IP: 76.114.26.4



VIEWED

11 / 26 / 2020

01:17:37 UTC

Viewed by Machael Smith (msmith@kthomelessalliance.org)
IP: 47.152.31.77



SIGNED

11 / 26 / 2020

01:18:08 UTC

Signed by Machael Smith (msmith@kthomelessalliance.org)
IP: 47.152.31.77



COMPLETED

11 / 26 / 2020

01:18:08 UTC

The document has been completed.

Appendix E– Downs Pham & Kuei Engagement Letter

December 3, 2020

VIA E-MAIL

Kings Tulare Homeless Alliance
PO Box 1742
Visalia, CA 93279
Attn: Machael Smith
msmith@kthomelessalliance.org

Re: Engagement Letter

Dear Machael:

We are pleased that you have asked Downs Pham & Kuei LLP (the "**Firm**") to provide legal services to Kings Tulare Homeless Alliance, in connection with advice relating to affordable housing development with financing from, among other sources, California's Department of Housing and Community Development ("**HCD**") Homekey program.

This letter and the accompanying Terms and Conditions of Engagement, which are incorporated herein by reference, describe the basis on which the Firm will provide those services. In addition, this letter and enclosure include specific details that are required to be set forth in writing by the ethics rules pursuant to which we practice. It is preferable to put all of these details in writing so that our role and responsibilities are completely understood and agreed to at the commencement of our engagement.

Our client in this matter will be Kings Tulare Homeless Alliance (hereinafter referred to as "**you**"). Our representation of you does not give rise to an attorney-client relationship between us, and/or any of your constituents (such as shareholders, members, partners, officers, directors or employees), and you also agree that you will not give us confidential information regarding your constituents during the course of our representation of you. Accordingly, our representation of you will not give rise to any conflict of interest in the event one of our other clients is adverse to any of your constituents.

It is our understanding that our engagement will consist of, but is not limited to, advice relating to the issues arising from your application to HCD's Homekey Program, including structuring financing, reviewing applicable documents from HCD, and advising you regarding real estate matters. Of course, you may limit or expand the scope of our representation from time to time,

provided that any such expansion is agreed to by us. From time to time, we may mutually agree to represent you on new matters. This letter will cover those engagements as well.

We believe in utilizing lawyers, legal assistants and other professional staff with levels of experience and expertise appropriate to each aspect of the engagement. I will be the “Client Attorney” with overall responsibility for managing the relationship, and should be viewed as your contact in the event of questions or concerns, particularly as they relate to service and billing matters. I am waiving our standard retainer requirement for new clients as you were referred to us by Jessica Berzac.

Our fees will be based on the hourly billing rate for each attorney, legal assistant and other professional staff devoting time to this matter. Depending upon the attorney, we will bill in increments of either in tenths or quarters of an hour. Our billing rates for attorneys currently range from \$245 per hour for new associates to \$550 per hour for senior partners. My billing rate is \$495 per hour and I bill in tenths of an hour. These billing rates are subject to change from time to time. We endeavor to staff projects in a cost-efficient manner, and we will be happy to discuss the staffing of your engagement with you.

We look forward to a long and mutually productive relationship with you. However, if you become dissatisfied for any reason with the fees charged or the service we have performed, we encourage you to bring that to our attention immediately. It is our belief that most such problems can be resolved by good faith discussions between parties. Nevertheless, it is always possible that some dispute may arise which cannot be resolved by discussions between us. We believe that such disputes can be resolved more expeditiously and with less expense to all concerned by mediation than by court proceedings.

By executing this letter, you agree that if any dispute between you and this Firm arises out of this agreement, our relationship with you or our performance of any current or future legal services, whether those services are the subject of this particular engagement letter or otherwise, that dispute will be resolved through mediation in San Francisco, California, as a condition precedent to arbitration and in accordance with the commercial mediation rules currently in effect. Disputes not resolved by mediation shall be resolved by a binding arbitration proceeding to be conducted under the auspices and the commercial arbitration rules of the Judicial Arbitration and Mediation Services (“**JAMS**”) at San Francisco, California. The disputes subject to binding arbitration will include, without limitation, disputes regarding attorney's fees or costs and those alleging negligence, breach of fiduciary duty, fraud or any claim based upon a statute. Both the agreement of the parties to arbitrate all disputes and the results and awards rendered through the arbitration will be final and binding on you and us and may be specifically enforced by legal proceedings. Arbitration will be the sole means of resolving such disputes, and both parties waive their rights to resolve disputes by court proceedings or any other means. You are encouraged to discuss these dispute resolution procedures with other counsel or any of your other advisors and to ask any questions which you may have.

If you or we bring any arbitration or other action against the other, the unsuccessful party will bear all costs of the proceeding (including any proceeding in court to confirm any arbitration award), as well as all reasonable attorney's fees and other costs incurred by the successful party in that action or proceeding.


If this letter and enclosure correctly set forth your understanding of the scope of the services to be rendered to you, please sign a copy and return it to me so that we will be engaged as your legal counsel. We appreciate your decision to retain us in this matter and very much look forward to the opportunity of working with you.



Tuan A. Pham
of Downs Pham & Kuei LLP

The undersigned has read and understands the above letter and enclosure, and accepts and agrees to all of their terms and conditions.

KINGS TULARE HOMELESS ALLIANCE

By: 

Name: Machael Smith
Title: Executive Director

12/04/2020

Date

TERMS AND CONDITIONS OF ENGAGEMENT

This document and the accompanying letter set forth the terms and conditions under which you are engaging Downs Pham & Kuei LLP to provide legal services.

Term of Engagement

You may terminate our representation at any time upon reasonable notice, and we retain that right as well, subject on our part to the applicable rules of professional conduct. Your termination of our services will not affect your responsibility to pay for legal services rendered and charges incurred during the representation. In the event that we have devoted no time to this matter for any three consecutive months, then you agree we may conclude that the engagement has terminated as of the last date on which we performed services related thereto. In the event that we terminate the engagement, we will take such steps as are reasonably practicable to protect your interests in this matter. If permission for withdrawal is required by a court, we will promptly apply for such permission, and you agree to engage successor counsel to represent you. In the event that our representation is terminated, you agree to pay all invoices thereafter rendered covering the period prior to the termination and covering an orderly transition of the matter.

Conclusion of Representation; Retention and Disposition of Documents

Unless previously terminated, our representation of you for any particular matter will terminate upon our sending you our final invoice for services rendered in such matter. Following such termination, any otherwise non-public information you have supplied to us will be kept confidential in accordance with the applicable rules of professional conduct. Upon request, your papers and property will be available for you to pick up at our office or shipped to you at your expense. Our own files pertaining to the matter, which may include copies of your papers, will be retained by the Firm. These Firm files include, for example, Firm administrative records; time and expense reports; personnel and staffing materials; credit and accounting records; and internal lawyers' work product such as drafts, notes, internal memoranda, and legal and factual research, including investigative reports, prepared by or for the internal use of lawyers. All such documents retained by the Firm will be transferred to the person responsible for administering our records retention program. For various reasons, including the elimination of storage expenses, we reserve the right to destroy or otherwise dispose of any such documents or other materials retained by us within a reasonable time after the termination of the engagement. In any event, all documents and other materials in our file may be discarded or destroyed, without further notice to you, at any time after the seven (7) year anniversary of the conclusion of our engagement.

Client Responsibilities

You agree to pay our invoices for services and expenses upon receipt as provided in the accompanying letter. In addition, you agree to be candid and cooperative with us and to keep us informed with complete and accurate factual information, documents and other communications relevant to the subject matter of our representation or otherwise reasonably requested by us.

Charges in Addition to Fees

We will include on our invoices separate charges for services such as duplication, messenger and delivery, travel, word processing, computer research, and filing fees. These charges will generally be billed at actual cost. Some charges will include an allocation of overhead directly associated with the service provided. Fees and expenses of other providers (such as consultants, appraisers, and local counsel) generally will not be paid by us, but will be billed directly to you. Detailed information on our policy for charges and disbursements is available upon request.

Billing Arrangements and Payment Terms

Invoices will be rendered monthly for work performed and expenses recorded on our books during the previous month; provided, however, that failure to provide an invoice for any given month will not reduce or remove your obligation to pay upon receipt of our invoice. Payment is due promptly upon receipt of our invoice. If an invoice is not paid in full within 30 days of being issued, we reserve the right to charge interest monthly on the unpaid balance. If any invoice remains unpaid for more than 60 days, we reserve the right to withdraw from representing you and may suspend performing services for you until satisfactory arrangements have been made.

If you expect to pay us at the closing of a transaction, please recognize that such payment does not include post-closing work or the preparation of transcripts of the transaction. You must pay us with the sooner of 12 months of the bill, at closing, or upon abandonment of a transaction.

Post-Engagement Matters

You are engaging the Firm to provide legal services in connection with to be determined matters. After completion of the matter, changes may occur in applicable laws or regulations that could have an impact upon your future rights and liabilities. Unless you engage us after completion of the matter to provide additional advice on issues arising from the matter, the Firm has no continuing obligation to advise you with respect to future legal developments. In addition, unless you and the Firm agree in writing to the contrary, we will have no obligation to monitor renewal or notice dates or similar deadlines which may arise from the matter for which we had been engaged.

Agreement Modifications

If you have any comments or questions concerning the terms of this engagement, or if you would like to discuss possible modifications, please do not hesitate to call your Client Attorney. Any revisions made to the agreement will be effective upon written notice of the revisions, following our approval.

Appendix F – Savage & Company Engagement Letter

SAVAGE
& COMPANY
certified public accountant

8441 N. Millbrook Ave., Suite 101 ♦ Fresno, California 93720 ♦ (559) 256-3601 ♦ FAX (559) 256-3603

Kenneth W. Savage, CPA

November 9, 2020

To Machael Smith, Executive Director
Kings/Tulare Continuum of Care on Homelessness, Inc.
PO Box 1742
Visalia, California 93291

We are pleased to confirm our understanding of the services we are to provide for Kings/Tulare Continuum of Care on Homelessness, Inc. (a nonprofit organization) for the year ended June 30, 2020.

We will audit the financial statements of Kings/Tulare Continuum of Care on Homelessness, Inc., which comprise the statement of financial position as of June 30, 2020, the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Kings/Tulare Continuum of Care on Homelessness, Inc.'s financial statements. Our report will be addressed to the Board of Directors of Kings/Tulare Continuum of Care on Homelessness, Inc. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

Audit Procedures

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions.

We will also request written representations from the Organizations' attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance, internal control related matters that are required to be communicated under professional standards.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Other Services

We will prepare the Organization's federal and California Exempt Organization Returns for the year ended July 31, 2020 based on information provided by you.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax returns, but management must make all decisions with regard to those matters.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Organization complies with applicable laws and regulations.

You agree to assume all management responsibilities for the tax services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

Ken W. Savage, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit planning in

November 2020 and perform fieldwork in December 2020 and present our preliminary report by February 29, 2021, providing the records are in an auditable condition at the beginning of fieldwork and there is prompt resolution of any questions which might arise during our audit. We expect to complete your information tax returns no later than March 31, 2021.

We estimate the fees for these services should approximate \$22,050 for the audit and the Exempt Organization Returns. You will also be billed for travel, and other out-of-pocket costs such as report production, word processing, postage, etc. Additional expenses are estimated to be \$300. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered twice each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 15 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. We will require a retainer of \$5,000 at the execution of this agreement. The retainer will be applied toward payment of our billings in connection with this engagement.

You agree that SAVAGE & COMPANY's liability hereunder for damages, regardless of the form of action, shall not exceed the total amount paid for the services described. This shall be your exclusive remedy. You further agree that SAVAGE & COMPANY or its representatives or employees will not be liable for any claim, demand, or judgment against you by any other party.

Additionally, SAVAGE & COMPANY will not be held liable for incidental or consequential damages even if we have been advised of the possibility of such damages. No action, regardless of form, arising out of the services of this agreement, may be brought by either party more than one year after the date of the last services provided under this agreement.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us with the retainer.

Very truly yours,

- SAVAGE & COMPANY

Savage & Company
Certified Public Accountant

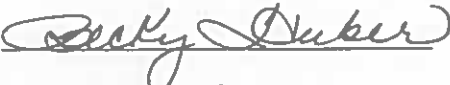
RESPONSE:

This letter correctly sets forth the understanding of Kings/Tulare Continuum of Care on Homelessness, Inc.

Management signature: 

Title: Executive Director

Date: 12/02/2020

Governance signature: 

Title: Treasurer

Date: 12/02/2020

**SAVAGE
& COMPANY**
certified public accountant

8441 N. Millbrook Ave., Suite 101 ♦ Fresno, California 93720 ♦ (559) 256-3601 ♦ FAX (559) 256-3603

Kenneth W. Savage, CPA

ADDENDUM TO AUDIT ENGAGEMENT LETTER

November 9, 2020

To Machael Smith, Executive Director
Kings/Tulare Continuum of Care on Homelessness, Inc.
PO Box 1742
Visalia, California 93291

This addendum to the engagement letter for the audit of Kings/Tulare Continuum of Care on Homelessness, Inc. (a nonprofit organization) for the year ended June 30, 2020 describes our other services to be performed.

Other Services

We will prepare the financial statements of the organization in conformity with U.S. generally accepted principles based on information provided by you. In addition, we will perform accounting services by performing the following:

1. Preparation of depreciation schedule;
2. Computation of restrictions released;
3. Preparation of statement of cash flows worksheet;
4. Implement and application of new accounting standards and prepare the financial statement format, presentation and disclosures to comply with these standards.

You agree to assume all management responsibilities for the financial statement preparation services, accounting services, and other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy of the services; and accept responsibility for them.

Our estimate of the fees for the services proposed are \$2,965. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered twice each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 15 days or more overdue and will not be resumed until your account is paid in full.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

You agree that SAVAGE & COMPANY's liability hereunder for damages, regardless of the form of action, shall not exceed the total amount paid for the services described. This shall be your exclusive remedy. You further agree that SAVAGE & COMPANY or its representatives or employees will not be liable for any claim, demand, or judgment against you by any other party.

Additionally, SAVAGE & COMPANY will not be held liable for incidental or consequential damages even if we have been advised of the possibility of such damages. No action, regardless of form, arising out of the services of this agreement, may be brought by either party more than one year after the date of the last services provided under this agreement.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our other services engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Very truly yours,

- SAVAGE & COMPANY

Savage & Company
Certified Public Accountant

RESPONSE:

This addendum to the audit engagement letter correctly sets forth the understanding of Kings/Tulare Continuum of Care on Homelessness, Inc.

Management signature: 

Title: Executive Director

Date: 12/02/2020

Governance signature: 

Title: Treasurer

Date: 12/02/2020

Memo

December 8, 2020

TO: Board of Directors

FROM: Machael Smith
Executive Director

SUBJECT: Authorizing Resolution
Homeless, Housing, and Prevention Program Round 2 (HHAP-2)

SUMMARY:

The Homeless Coordinating and Financing Council (HCFC) announced the availability of \$300 million in Homeless Housing, Assistance and Prevention Round 2 (HHAP-2) grant funding. This second round of HHAP funding was authorized by AB 83 (Committee on Budget, Chapter 15, Statutes of 2020) and was signed into law by Governor Gavin Newsom on June 29, 2020. Building on the regional coordination created through previous HCFC grant funding, this funding is intended to support local jurisdictions in their unified regional response to reduce and end homelessness.

Locally, \$593,062 is available in Round 2 of this funding opportunity. These funds are allocated to the Project Roomkey/Homekey operations in Kings and Tulare counties. KTHA is the designated Administrative Entity for the HHAP-2 Program. Attached is the draft version of the Authorizing Resolution for Board adoption.

RECOMMENDATION:

That the Board approve the attached Resolution to apply for HHAP-2 funding.

**KINGS/TULARE HOMELESSNESS ALLIANCE
RESOLUTION NO. 2020-12-10**

**A RESOLUTION OF THE KINGS/TULARE CONTINUUM OF CARE ON HOMELESSNESS, INC. (COC)
AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY FOR AND EXECUTE ALL AGREEMENTS PERTAINING
TO THE HOMELESS, HOUSING, AND PREVENTION PROGRAM (HHAP) ROUND 2 FUNDING**

WHEREAS, the Homeless Coordinating and Financing Council (HCFC) has issued a Notice of Funding Availability (“NOFA”), dated November 13, 2020, for the Homeless Housing, Assistance and Prevention Program Round 2 (HHAP-2). This second round of HHAP funding was authorized by AB 83 (Committee on Budget, Chapter 15, Statutes of 2020) and was signed into law by Governor Gavin Newsom on June 29, 2020;

WHEREAS, the Kings/Tulare Continuum of Care on Homelessness, Inc. (“Applicant”) desires to apply for HHAP-2 grant funds. Towards that end, Applicant is submitting an application for HHAP-2 funds (“Application”) to HCFC for review and consideration.

WHEREAS, HHAP-2 funding allocations are subject to the terms and conditions of the NOFA, the Application, HCFC’s approved STD 213, Standard Agreement (“Standard Agreement”), and all other legal requirements of the HHAP program.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Kings/Tulare Continuum of Care on Homelessness, Inc. Board of Directors as follows:

1. Applicant is hereby authorized and directed to submit an Application to HCFC in response to the NOFA, dated November 13, 2020, and to apply for HHAP-2 grant funds in a total amount not to exceed \$1,000,000.
2. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$1,000,000 any and all other documents required or deemed necessary or appropriate to secure HHAP-2 funds from HCFC, and all amendments thereto (collectively, the “HHAP-2 Documents”).
3. Applicant acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.
4. Machael Smith, Executive Director or her designee, is authorized to execute the Application and the HHAP-2 Documents on behalf of Applicant for participation in the Program.

The foregoing Resolution was adopted upon motion by _____, seconded by _____, at a special meeting held December 10, 2020, by the following vote:

AYES: ____ ABSTENTIONS: ____

NOES: ____ ABSENT: ____

Lateena Ling, Secretary

ATTEST:

Suzanne Ward, President

Financial Reports

October 2020

For Board of Directors Meeting

Kings/Tulare Continuum of Care on Homelessness

Balance Sheet

12/08/20

As of October 31, 2020

Accrual Basis

	Oct 31, 20
ASSETS	
Current Assets	
Checking/Savings	
10100 · Bank of the Sierra	6,884.81
10200 · CVCB Checking 7931	366,680.02
10210 · CVCB Money Market LMF 7958	69,352.26
10220 · CVCB Money Market General 7966	4,006,962.40
10240 · PRK Petty Cash	26.56
Total Checking/Savings	4,449,906.05
Accounts Receivable	
11000 · Accounts Receivable	9,235.00
11400 · Grants Receivable	29,699.09
Total Accounts Receivable	38,934.09
Other Current Assets	
12000 · Undeposited Funds	14,742.71
13000 · Prepaid Expenses	3,621.63
Total Other Current Assets	18,364.34
Total Current Assets	4,507,204.48
TOTAL ASSETS	4,507,204.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	218,715.05
20100 · Grants Payable	84,167.46
Total Accounts Payable	302,882.51
Credit Cards	
23000 · Visa Bank of the Sierra	9,230.47
Total Credit Cards	9,230.47
Other Current Liabilities	
21100 · Direct Deposit Liabilities	-792.50
24000 · Payroll Liabilities	
24000.D · Direct Deposit	101.25
24000.H · Health Ins	13,455.05
24000.S · Simple IRA	670.88
24000.T · Taxes	4,313.88
24000.W · Workers Comp	2,186.50
24000 · Payroll Liabilities - Other	-707.39
Total 24000 · Payroll Liabilities	20,020.17
24300 · Deferred Revenue	4,180,449.99
Total Other Current Liabilities	4,199,677.66
Total Current Liabilities	4,511,790.64
Total Liabilities	4,511,790.64

Kings/Tulare Continuum of Care on Homelessness

Balance Sheet

12/08/20

As of October 31, 2020

Accrual Basis

	Oct 31, 20
Equity	
30000 · Opening Balance Equity	
30001 · Temporary Restricted Net Assets	
30001.0 · LINC Temporary Restricted	
30001.1 · LINC Hanford	4,907.35
30001.2 · LINC Porterville	5,387.00
30001.3 · LINC Tulare	4,826.69
30001.4 · LINC Visalia	5,778.11
Total 30001.0 · LINC Temporary Restricted	<u>20,899.15</u>
Total 30001 · Temporary Restricted Net Assets	20,899.15
30000 · Opening Balance Equity - Other	4.82
Total 30000 · Opening Balance Equity	<u>20,903.97</u>
30005 · Net Assets	4,720.00
32000 · Unrestricted Net Assets	-16,131.66
Net Income	-14,078.47
Total Equity	<u>-4,586.16</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,507,204.48</u></u>

7:20 AM

Kings/Tulare Continuum of Care on Homelessness

Check Run

12/07/20

As of October 31, 2020

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
10200 · CVCB Checking 7931						642,512.14
Liability Check	10/01/2020	E-pay	Employment Development Departm...	047-7257-0 QB Trackin...	-686.96	641,825.18
Liability Check	10/01/2020	E-pay	United States Treasury	27-0522489 QB Trackin...	-3,806.70	638,018.48
Liability Check	10/01/2020	E-pay	Employment Development Departm...	047-7257-0 QB Trackin...	-190.76	637,827.72
Liability Check	10/01/2020	3226	TransAmerica		-670.88	637,156.84
Bill Pmt -Check	10/01/2020	3228	Derrel's Mini Storage Inc.	Unit 019-0806 Annual S...	-1,042.80	636,114.04
Bill Pmt -Check	10/01/2020	3230	Mallory, Corrin (exp)	9/16-9/30/2020 Mileage...	-64.68	636,049.36
Bill Pmt -Check	10/01/2020	3231	Proteus, Inc.		-1,478.00	634,571.36
Bill Pmt -Check	10/01/2020	3233	United Way of Tulare County - Ven...		-816.66	633,754.70
Bill Pmt -Check	10/01/2020	3234	Williams, Dorothea (exp)		-11.14	633,743.56
Bill Pmt -Check	10/02/2020	3235	Gitcho, Iris (exp)	9/16-9/30/2020 Mileage...	-322.41	633,421.15
Bill Pmt -Check	10/02/2020	3236	Henson, Robert (exp)	9/16-9/30/2020 Mileage...	-270.86	633,150.29
Bill Pmt -Check	10/02/2020	3237	Nelson, Julia (exp)	9/16-9/30/2020 Mileage...	-191.49	632,958.80
Check	10/05/2020	Cashi...	Lindsay Family Housing Partners		-785.00	632,173.80
Bill Pmt -Check	10/05/2020	E-Pay	Southern California Edison	2-36-751-4411	-53.82	632,119.98
Deposit	10/08/2020		Deposit		15,004.03	647,124.01
Deposit	10/08/2020		Deposit		200.00	647,324.01
Deposit	10/13/2020		Deposit		0.05	647,324.06
Deposit	10/13/2020		Deposit		0.12	647,324.18
Check	10/13/2020	E-Pay	Unrestricted		-0.17	647,324.01
Liability Check	10/14/2020	E-Pay	Anthem Blue Cross	Group Number: J40536	-1,088.11	646,235.90
Liability Check	10/15/2020		QuickBooks Payroll Service	Created by Payroll Serv...	-12,906.81	633,329.09
Bill Pmt -Check	10/16/2020	3240	Comm. Services and Emp. Training...		-10,199.10	623,129.99
Bill Pmt -Check	10/16/2020	3241	Homebase - Vendor		-2,307.91	620,822.08
Bill Pmt -Check	10/16/2020	3242	Janitorial Building Images, Inc.		-275.00	620,547.08
Bill Pmt -Check	10/16/2020	3243	Kings United Way - Vendor		-1,782.06	618,765.02
Bill Pmt -Check	10/16/2020	3244	Travel Haven Motel, Hanford		-2,975.40	615,789.62
Bill Pmt -Check	10/16/2020	3245	United Way of Tulare County - Ven...		-816.66	614,972.96
Bill Pmt -Check	10/16/2020	3246	White, A. Veronica - Vendor	Reissue 9/16-9/30/2020...	-148.09	614,824.87
Liability Check	10/16/2020	E-pay	Employment Development Departm...	047-7257-0 QB Trackin...	-657.46	614,167.41
Liability Check	10/16/2020	E-pay	United States Treasury	27-0522489 QB Trackin...	-3,713.48	610,453.93
Liability Check	10/16/2020	E-pay	Employment Development Departm...	047-7257-0 QB Trackin...	-122.09	610,331.84
Bill Pmt -Check	10/16/2020	3247	Comm. Services and Emp. Training...		-4,946.78	605,385.06
Bill Pmt -Check	10/16/2020	3248	Gitcho, Iris (exp)	Oct 1-15, 2020 Mileage...	-223.05	605,162.01
Bill Pmt -Check	10/16/2020	3249	Henson, Robert (exp)	Oct 1-15, 2020 Mileage...	-188.93	604,973.08
Bill Pmt -Check	10/16/2020	3250	Homebase - Vendor		-10,302.76	594,670.32
Bill Pmt -Check	10/16/2020	3251	Mallory, Corrin (exp)	Oct 1-15, 2020 Mileage...	-66.47	594,603.85
Bill Pmt -Check	10/16/2020	3252	Nelson, Julia (exp)	Oct 1-15, 2020 Mileage...	-23.75	594,580.10
Bill Pmt -Check	10/16/2020	3253	Smith, Machael (exp)		-540.19	594,039.91
Bill Pmt -Check	10/16/2020	3254	Turning Point/Porterville Welcome Ctr		-85,076.03	508,963.88
Bill Pmt -Check	10/16/2020	3255	White, A. Veronica - Vendor	Oct 1-15, 2020 Mileage...	-112.22	508,851.66
General Journal	10/16/2020	268	Closed PayPal Account		366.95	509,218.61
Check	10/26/2020	E-Pay	Bank of the Sierra Visa	4798510052452683	-21,537.19	487,681.42
Deposit	10/26/2020		Deposit		7,476.81	495,158.23
Bill Pmt -Check	10/29/2020	3256	Family HealthCare Network (V)		-3,941.85	491,216.38
Bill Pmt -Check	10/29/2020	3257	Mental Health Syst-Tulare HOME	ESPR arrived too late f...	-9,640.34	481,576.04
Bill Pmt -Check	10/29/2020	3258	Salvation Army		-2,804.31	478,771.73
Bill Pmt -Check	10/29/2020	3259	Turning Point/Porterville Welcome Ctr		-82,883.27	395,888.46
Bill Pmt -Check	10/29/2020	3260	Williams, Dorothea (exp)	Expense Reimbursement	-11.76	395,876.70
Bill Pmt -Check	10/29/2020	3261	Mental Health Syst-Kings ACT		-1,491.00	394,385.70
Bill Pmt -Check	10/29/2020	3262	Mental Health Syst-Kings ACT		-3,038.06	391,347.64
Bill Pmt -Check	10/29/2020	3263	Mental Health Syst-Kings ACT		-4,177.21	387,170.43
Bill Pmt -Check	10/29/2020	3264	Mental Health Syst-Kings ACT		-7,622.99	379,547.44
Deposit	10/29/2020		Deposit		14,742.71	394,290.15
Liability Check	10/31/2020		QuickBooks Payroll Service	Created by Payroll Serv...	-12,877.83	381,412.32
Check	10/31/2020		Service Charge		-0.30	381,412.02
Deposit	10/31/2020		Interest		10.71	381,422.73
Total 10200 · CVCB Checking 7931					-261,089.41	381,422.73
TOTAL					-261,089.41	381,422.73

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Kings/Tulare Continuum of Care on Homelessness
Profit & Loss_Anthem Blue Cross Flex MVP Client Grant
July through October 2020

	Anthem Hom...	Total Anthe...	TOTAL
	(Anthem Blu...		
Ordinary Income/Expense			
Income			
44500 · Grant Income	5,178.14	5,178.14	5,178.14
Total Income	5,178.14	5,178.14	5,178.14
Gross Profit	5,178.14	5,178.14	5,178.14
Expense			
65200 · Program Expenses			
65230 · Program Services			
65232 · Housing/Counseling Services			
65232.1 · Security Deposit	400.00	400.00	400.00
65232.4 · Move-in Expenses	2,049.71	2,049.71	2,049.71
65232.5 · Rental Assistance	785.00	785.00	785.00
65232.8 · Household Assistance	1,943.43	1,943.43	1,943.43
Total 65232 · Housing/Counseling Services	5,178.14	5,178.14	5,178.14
Total 65230 · Program Services	5,178.14	5,178.14	5,178.14
Total 65200 · Program Expenses	5,178.14	5,178.14	5,178.14
Total Expense	5,178.14	5,178.14	5,178.14
Net Ordinary Income	0.00	0.00	0.00
Net Income	0.00	0.00	0.00

Kings/Tulare Continuum of Care on Homelessness
Profit & Loss by Class_CDBG Accounts
 July through October 2020

	CH CDBG Hanfo... (CDBG Grants)	CP CDBG Porte... (CDBG Grants)	CT CDBG Tulare (CDBG Grants)	CV CDBG Visalia (CDBG Grants)	Total CDBG Gra...	TOTAL
Ordinary Income/Expense						
Income						
44500 · Grant Income						
44530 · Local & Government Grants						
44531 · Hanford CDBG Grant	1,869.45	0.00	0.00	0.00	1,869.45	1,869.45
44532 · Porterville CDBG Grant	0.00	1,543.74	0.00	0.00	1,543.74	1,543.74
44533 · Tulare CDBG Grant	0.00	0.00	1,470.91	0.00	1,470.91	1,470.91
44534 · Visalia CDBG Grant	0.00	0.00	0.00	3,912.94	3,912.94	3,912.94
Total 44530 · Local & Government Grants	<u>1,869.45</u>	<u>1,543.74</u>	<u>1,470.91</u>	<u>3,912.94</u>	<u>8,797.04</u>	<u>8,797.04</u>
Total 44500 · Grant Income	<u>1,869.45</u>	<u>1,543.74</u>	<u>1,470.91</u>	<u>3,912.94</u>	<u>8,797.04</u>	<u>8,797.04</u>
Total Income	<u>1,869.45</u>	<u>1,543.74</u>	<u>1,470.91</u>	<u>3,912.94</u>	<u>8,797.04</u>	<u>8,797.04</u>
Gross Profit	1,869.45	1,543.74	1,470.91	3,912.94	8,797.04	8,797.04
Expense						
60900 · Business Expenses						
60920 · Business Registration/License	1.32	1.09	1.04	2.77	6.22	6.22
60960 · Business Taxes (Unsecured)	4.63	3.82	3.64	9.68	21.77	21.77
Total 60900 · Business Expenses	<u>5.95</u>	<u>4.91</u>	<u>4.68</u>	<u>12.45</u>	<u>27.99</u>	<u>27.99</u>
62100 · Contract Services						
62110 · Accounting Fees	274.79	226.87	216.21	575.15	1,293.02	1,293.02
Total 62100 · Contract Services	<u>274.79</u>	<u>226.87</u>	<u>216.21</u>	<u>575.15</u>	<u>1,293.02</u>	<u>1,293.02</u>
65000 · Operations						
65010 · Books, Subscriptions, Reference	1.40	1.16	1.10	2.92	6.58	6.58
65020 · Postage, Mailing Service	2.16	1.79	1.70	4.52	10.17	10.17
65040 · Supplies	9.46	7.81	7.45	19.80	44.52	44.52
65041 · Software	18.14	14.99	14.28	37.98	85.39	85.39
65052 · Telecommunications	14.29	11.79	11.23	29.89	67.20	67.20
65070 · Hosting Fees	4.08	3.36	3.21	8.53	19.18	19.18
65090 · Rent	58.98	48.70	46.40	123.47	277.55	277.55
65091 · Utilities	3.49	2.89	2.74	7.30	16.42	16.42
65093 · Repairs / Maintenance	14.10	11.65	11.09	29.51	66.35	66.35
Total 65000 · Operations	<u>126.10</u>	<u>104.14</u>	<u>99.20</u>	<u>263.92</u>	<u>593.36</u>	<u>593.36</u>
65100 · Other Types of Expenses						
65120 · Insurance - Liability, D and O	12.30	10.17	9.69	25.76	57.92	57.92
65150 · Prof. Memberships and Dues	2.11	1.74	1.66	4.41	9.92	9.92
65170 · Training/Staff Development	1.02	0.84	0.80	2.13	4.79	4.79
65190 · Payroll Service	1.49	1.23	1.18	3.12	7.02	7.02

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Accrual Basis

Kings/Tulare Continuum of Care on Homelessness
Profit & Loss by Class_CDBG Accounts
 July through October 2020

	CH CDBG Hanfo... (CDBG Grants)	CP CDBG Porte... (CDBG Grants)	CT CDBG Tulare (CDBG Grants)	CV CDBG Visalia (CDBG Grants)	Total CDBG Gra...	TOTAL
Total 65100 · Other Types of Expenses	16.92	13.98	13.33	35.42	79.65	79.65
65200 · Program Expenses						
65210 · Equipment/Rentals	4.45	3.67	3.50	9.31	20.93	20.93
65240 · Security	0.69	0.57	0.55	1.45	3.26	3.26
Total 65200 · Program Expenses	5.14	4.24	4.05	10.76	24.19	24.19
66000 · Wages, Taxes, Payroll Expenses						
66001 · Payroll Expense						
66001.A · Wages & Earnings	442.10	364.99	347.85	925.32	2,080.26	2,080.26
66001 · Payroll Expense - Other	993.02	820.12	781.33	2,078.57	4,673.04	4,673.04
Total 66001 · Payroll Expense	1,435.12	1,185.11	1,129.18	3,003.89	6,753.30	6,753.30
Total 66000 · Wages, Taxes, Payroll Expenses	1,435.12	1,185.11	1,129.18	3,003.89	6,753.30	6,753.30
68300 · Travel and Meetings						
68320 · Travel	5.43	4.49	4.27	11.35	25.54	25.54
Total 68300 · Travel and Meetings	5.43	4.49	4.27	11.35	25.54	25.54
Total Expense	1,869.45	1,543.74	1,470.92	3,912.94	8,797.05	8,797.05
Net Ordinary Income	0.00	0.00	-0.01	0.00	-0.01	-0.01
Net Income	0.00	0.00	-0.01	0.00	-0.01	-0.01

Kings/Tulare Continuum of Care on Homelessness

Profit & Loss by Class_CES & TCHHSA

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Accrual Basis

July through October 2020

	c1Admin (CES 1)	c1General (CES 1)	c1TCHHSA (CES 1)	Total CES 1	TOTAL
Ordinary Income/Expense					
Income					
44500 · Grant Income					
44520 · Federal Grants					
44521 · HUD Grants	5,959.92	58,093.56	0.00	64,053.48	64,053.48
Total 44520 · Federal Grants	5,959.92	58,093.56	0.00	64,053.48	64,053.48
Total 44500 · Grant Income	5,959.92	58,093.56	0.00	64,053.48	64,053.48
47200 · Program Income					
47240 · Program Service Fees	0.00	0.00	4,243.58	4,243.58	4,243.58
Total 47200 · Program Income	0.00	0.00	4,243.58	4,243.58	4,243.58
Total Income	5,959.92	58,093.56	4,243.58	68,297.06	68,297.06
Gross Profit	5,959.92	58,093.56	4,243.58	68,297.06	68,297.06
Expense					
60900 · Business Expenses					
60920 · Business Registration/License	0.00	20.15	5.04	25.19	25.19
60960 · Business Taxes (Unsecured)	0.00	70.51	17.63	88.14	88.14
Total 60900 · Business Expenses	0.00	90.66	22.67	113.33	113.33
62100 · Contract Services					
62110 · Accounting Fees	611.62	3,742.48	1,088.53	5,442.63	5,442.63
Total 62100 · Contract Services	611.62	3,742.48	1,088.53	5,442.63	5,442.63
65000 · Operations					
65010 · Books, Subscriptions, Reference	40.43	0.00	10.12	50.55	50.55
65020 · Postage, Mailing Service	43.91	5.92	12.46	62.29	62.29
65040 · Supplies	195.35	566.80	54.16	816.31	816.31
65041 · Software	-37.46	574.15	80.81	617.50	617.50
65052 · Telecommunications	250.34	593.76	319.42	1,163.52	1,163.52
65060 · Equipment	0.00	1,018.86	0.00	1,018.86	1,018.86
65070 · Hosting Fees	5.56	58.04	15.90	79.50	79.50
65090 · Rent	988.78	326.72	328.88	1,644.38	1,644.38
65091 · Utilities	56.20	18.22	18.60	93.02	93.02
65093 · Repairs / Maintenance	212.96	90.94	75.99	379.89	379.89
Total 65000 · Operations	1,756.07	3,253.41	916.34	5,925.82	5,925.82
65100 · Other Types of Expenses					
65120 · Insurance - Liability, D and O	203.69	70.04	68.42	342.15	342.15
65150 · Prof. Memberships and Dues	37.54	13.14	12.68	63.36	63.36
65170 · Training/Staff Development	21.20	41.16	5.30	67.66	67.66
65190 · Payroll Service	12.93	0.00	3.23	16.16	16.16
Total 65100 · Other Types of Expenses	275.36	124.34	89.63	489.33	489.33
65200 · Program Expenses					
65210 · Equipment/Rentals	137.01	0.00	34.25	171.26	171.26
65220 · Client Consumables					
65220.5 · Stipend	0.00	150.00	0.00	150.00	150.00
Total 65220 · Client Consumables	0.00	150.00	0.00	150.00	150.00
65230 · Program Services					
65232 · Housing/Counseling Services					
65232.3 · Application Fee	0.00	-65.00	0.00	-65.00	-65.00
65232.6 · Bank/Service/Convenience fees	0.00	-1.25	0.00	-1.25	-1.25
Total 65232 · Housing/Counseling Services	0.00	-66.25	0.00	-66.25	-66.25
65233 · Outreach Services	0.00	221.51	0.00	221.51	221.51
Total 65230 · Program Services	0.00	155.26	0.00	155.26	155.26
65240 · Security	94.44	-16.00	19.61	98.05	98.05
Total 65200 · Program Expenses	231.45	289.26	53.86	574.57	574.57
66000 · Wages, Taxes, Payroll Expenses					
66001 · Payroll Expense					
66001.A · Wages & Earnings	2,703.62	34,008.12	1,977.32	38,689.06	38,689.06
Total 66001 · Payroll Expense	2,703.62	34,008.12	1,977.32	38,689.06	38,689.06

Kings/Tulare Continuum of Care on Homelessness
Profit & Loss by Class_CES & TCHHSA
 July through October 2020

	c1Admin (CES 1)	c1General (CES 1)	c1TCHHSA (CES 1)	Total CES 1	TOTAL
66002 · Benefits and Taxes					
66003 · Payroll Benefits					
66003.D · Direct Deposit	1.84	29.99	0.00	31.83	31.83
66003.H · Health Insurance	0.00	11,407.87	0.00	11,407.87	11,407.87
66003.S · Simple IRA	44.96	398.55	0.00	443.51	443.51
Total 66003 · Payroll Benefits	46.80	11,836.41	0.00	11,883.21	11,883.21
66004 · Payroll Taxes					
66004.T · Payroll Tax Expense	225.74	2,737.43	0.00	2,963.17	2,963.17
66004.W · Workers Comp Insurance	17.43	274.96	8.17	300.56	300.56
Total 66004 · Payroll Taxes	243.17	3,012.39	8.17	3,263.73	3,263.73
Total 66002 · Benefits and Taxes	289.97	14,848.80	8.17	15,146.94	15,146.94
Total 66000 · Wages, Taxes, Payroll Expenses	2,993.59	48,856.92	1,985.49	53,836.00	53,836.00
68300 · Travel and Meetings					
68320 · Travel	91.83	1,935.25	87.06	2,114.14	2,114.14
Total 68300 · Travel and Meetings	91.83	1,935.25	87.06	2,114.14	2,114.14
Total Expense	5,959.92	58,292.32	4,243.58	68,495.82	68,495.82
Net Ordinary Income	0.00	-198.76	0.00	-198.76	-198.76
Net Income	0.00	-198.76	0.00	-198.76	-198.76
		*			

* \$198.76 error found and will be corrected in November 2020 processing

Kings/Tulare Continuum of Care on Homelessness
Board P&L CESH 2018
July through October 2020

	18Administrative (CESH18)	18Flexible Hou... (CESH18)	18Homeless Plan (CESH18)	18Rent Assista... (CESH18)	18System Supp... (CESH18)	CESH18 - Other (CESH18)	Total CESH18	TOTAL
Ordinary Income/Expense								
Income								
44500 · Grant Income								
44540 · State Grants								
44542 · CESH Grant	9,640.09	961.00	1,618.58	52,019.74	9,158.94	0.00	73,398.35	73,398.35
Total 44540 · State Grants	9,640.09	961.00	1,618.58	52,019.74	9,158.94	0.00	73,398.35	73,398.35
Total 44500 · Grant Income	9,640.09	961.00	1,618.58	52,019.74	9,158.94	0.00	73,398.35	73,398.35
47600 · Interest and Dividends Earned	0.00	0.00	0.00	0.00	0.00	32.16	32.16	32.16
Total Income	9,640.09	961.00	1,618.58	52,019.74	9,158.94	32.16	73,430.51	73,430.51
Gross Profit	9,640.09	961.00	1,618.58	52,019.74	9,158.94	32.16	73,430.51	73,430.51
Expense								
60900 · Business Expenses								
60920 · Business Registration/License	9.18	0.00	0.00	0.00	0.00	0.00	9.18	9.18
60960 · Business Taxes (Unsecured)	32.11	0.00	0.00	0.00	0.00	0.00	32.11	32.11
Total 60900 · Business Expenses	41.29	0.00	0.00	0.00	0.00	0.00	41.29	41.29
62100 · Contract Services								
62110 · Accounting Fees	1,753.63	0.00	0.00	552.07	0.00	0.00	2,305.70	2,305.70
62150 · Outside Contract Services	0.00	0.00	1,618.58	0.00	0.00	0.00	1,618.58	1,618.58
Total 62100 · Contract Services	1,753.63	0.00	1,618.58	552.07	0.00	0.00	3,924.28	3,924.28
65000 · Operations								
65010 · Books, Subscriptions, Reference	3.39	0.00	0.00	37.89	0.00	0.00	41.28	41.28
65020 · Postage, Mailing Service	29.74	0.00	0.00	16.26	0.00	0.00	46.00	46.00
65040 · Supplies	205.10	0.00	0.00	127.58	0.00	0.00	332.68	332.68
65041 · Software	400.57	0.00	0.00	-235.78	0.00	0.00	164.79	164.79
65052 · Telecommunications	52.15	0.00	0.00	396.15	0.00	0.00	448.30	448.30
65070 · Hosting Fees	26.88	0.00	0.00	5.02	0.00	0.00	31.90	31.90
65090 · Rent	230.28	0.00	0.00	909.57	0.00	0.00	1,139.85	1,139.85
65091 · Utilities	12.95	0.00	0.00	51.83	0.00	0.00	64.78	64.78
65093 · Repairs / Maintenance	59.14	0.00	0.00	197.96	0.00	0.00	257.10	257.10
Total 65000 · Operations	1,020.20	0.00	0.00	1,506.48	0.00	0.00	2,526.68	2,526.68
65100 · Other Types of Expenses								
65110 · Advertising Expenses	0.00	0.00	0.00	150.00	0.00	0.00	150.00	150.00
65120 · Insurance - Liability, D and O	48.69	0.00	0.00	187.39	0.00	0.00	236.08	236.08
65150 · Prof. Memberships and Dues	9.16	0.00	0.00	35.42	0.00	0.00	44.58	44.58
65170 · Training/Staff Development	1.71	0.00	0.00	174.55	0.00	0.00	176.26	176.26
65190 · Payroll Service	1.05	0.00	0.00	11.66	0.00	0.00	12.71	12.71
Total 65100 · Other Types of Expenses	60.61	0.00	0.00	559.02	0.00	0.00	619.63	619.63
65200 · Program Expenses								
65205 · Program Supplies	0.00	0.00	0.00	133.14	0.00	0.00	133.14	133.14
65210 · Equipment/Rentals	11.23	0.00	0.00	125.34	0.00	0.00	136.57	136.57
65230 · Program Services								
65232 · Housing/Counseling Services								

**Kings/Tulare Continuum of Care on Homelessness
Board P&L CESH 2018
July through October 2020**

	18Administrative (CESH18)	18Flexible Hou... (CESH18)	18Homeless Plan (CESH18)	18Rent Assista... (CESH18)	18System Supp... (CESH18)	CESH18 - Other (CESH18)	Total CESH18	TOTAL
65232.1 · Security Deposit	0.00	961.00	0.00	0.00	0.00	0.00	961.00	961.00
Total 65232 · Housing/Counseling Services	0.00	961.00	0.00	0.00	0.00	0.00	961.00	961.00
65230 · Program Services - Other	0.00	0.00	0.00	25,424.23	9,158.94	0.00	34,583.17	34,583.17
Total 65230 · Program Services	0.00	961.00	0.00	25,424.23	9,158.94	0.00	35,544.17	35,544.17
65240 · Security	87.16	0.00	0.00	13.04	0.00	0.00	100.20	100.20
Total 65200 · Program Expenses	98.39	961.00	0.00	25,695.75	9,158.94	0.00	35,914.08	35,914.08
66000 · Wages, Taxes, Payroll Expenses								
66001 · Payroll Expense								
66001.A · Wages & Earnings	6,006.34	0.00	0.00	19,042.07	0.00	0.00	25,048.41	25,048.41
Total 66001 · Payroll Expense	6,006.34	0.00	0.00	19,042.07	0.00	0.00	25,048.41	25,048.41
66002 · Benefits and Taxes								
66003 · Payroll Benefits								
66003.D · Direct Deposit	3.84	0.00	0.00	20.92	0.00	0.00	24.76	24.76
66003.H · Health Insurance	0.00	0.00	0.00	1,829.26	0.00	0.00	1,829.26	1,829.26
66003.S · Simple IRA	106.59	0.00	0.00	0.00	0.00	0.00	106.59	106.59
Total 66003 · Payroll Benefits	110.43	0.00	0.00	1,850.18	0.00	0.00	1,960.61	1,960.61
66004 · Payroll Taxes								
66004.T · Payroll Tax Expense	485.01	0.00	0.00	1,672.52	0.00	0.00	2,157.53	2,157.53
66004.W · Workers Comp Insurance	41.39	0.00	0.00	159.78	0.00	0.00	201.17	201.17
Total 66004 · Payroll Taxes	526.40	0.00	0.00	1,832.30	0.00	0.00	2,358.70	2,358.70
Total 66002 · Benefits and Taxes	636.83	0.00	0.00	3,682.48	0.00	0.00	4,319.31	4,319.31
Total 66000 · Wages, Taxes, Payroll Expenses	6,643.17	0.00	0.00	22,724.55	0.00	0.00	29,367.72	29,367.72
68300 · Travel and Meetings								
68320 · Travel	22.80	0.00	0.00	981.87	0.00	0.00	1,004.67	1,004.67
Total 68300 · Travel and Meetings	22.80	0.00	0.00	981.87	0.00	0.00	1,004.67	1,004.67
Total Expense	9,640.09	961.00	1,618.58	52,019.74	9,158.94	0.00	73,398.35	73,398.35
Net Ordinary Income	0.00	0.00	0.00	0.00	0.00	32.16	32.16	32.16
Net Income	0.00	0.00	0.00	0.00	0.00	32.16	32.16	32.16

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* Interest earned will be allocated in November processing

Kings/Tulare Continuum of Care on Homelessness

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Board P&L CESH 2019

Accrual Basis

July through October 2020

	19Administrati... (CESH19)	19Rental Assi... (CESH19)	Total CESH19	TOTAL
Ordinary Income/Expense				
Income				
44500 · Grant Income				
44530 · Local & Government Grants	7,634.39	1,059.28	8,693.67	8,693.67
Total 44500 · Grant Income	7,634.39	1,059.28	8,693.67	8,693.67
Total Income	7,634.39	1,059.28	8,693.67	8,693.67
Gross Profit	7,634.39	1,059.28	8,693.67	8,693.67
Expense				
60900 · Business Expenses				
60920 · Business Registration/License	8.49	0.00	8.49	8.49
60960 · Business Taxes (Unsecured)	29.72	0.00	29.72	29.72
Total 60900 · Business Expenses	38.21	0.00	38.21	38.21
62100 · Contract Services				
62110 · Accounting Fees	1,630.97	0.00	1,630.97	1,630.97
Total 62100 · Contract Services	1,630.97	0.00	1,630.97	1,630.97
65000 · Operations				
65010 · Books, Subscriptions, Reference	4.05	0.00	4.05	4.05
65020 · Postage, Mailing Service	6.01	0.00	6.01	6.01
65040 · Supplies	26.93	0.00	26.93	26.93
65041 · Software	152.79	0.00	152.79	152.79
65052 · Telecommunications	50.96	0.00	50.96	50.96
65070 · Hosting Fees	24.95	0.00	24.95	24.95
65090 · Rent	224.12	0.00	224.12	224.12
65091 · Utilities	13.06	0.00	13.06	13.06
65093 · Repairs / Maintenance	59.41	0.00	59.41	59.41
Total 65000 · Operations	562.28	0.00	562.28	562.28
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	47.32	0.00	47.32	47.32
65150 · Prof. Memberships and Dues	9.48	0.00	9.48	9.48
65170 · Training/Staff Development	1.85	0.00	1.85	1.85
65190 · Payroll Service	1.13	0.00	1.13	1.13
Total 65100 · Other Types of Expenses	59.78	0.00	59.78	59.78
65200 · Program Expenses				
65210 · Equipment/Rentals	9.64	0.00	9.64	9.64
65240 · Security	1.26	0.00	1.26	1.26
Total 65200 · Program Expenses	10.90	0.00	10.90	10.90
66000 · Wages, Taxes, Payroll Expenses				
66001 · Payroll Expense				
66001.A · Wages & Earnings	4,806.32	975.95	5,782.27	5,782.27
Total 66001 · Payroll Expense	4,806.32	975.95	5,782.27	5,782.27
66002 · Benefits and Taxes				
66003 · Payroll Benefits				
66003.D · Direct Deposit	3.06	0.47	3.53	3.53
66003.S · Simple IRA	78.35	0.00	78.35	78.35
Total 66003 · Payroll Benefits	81.41	0.47	81.88	81.88
66004 · Payroll Taxes				
66004.T · Payroll Tax Expense	386.17	74.66	460.83	460.83
66004.W · Workers Comp Insurance	29.43	8.20	37.63	37.63
Total 66004 · Payroll Taxes	415.60	82.86	498.46	498.46

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Kings/Tulare Continuum of Care on Homelessness

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Accrual Basis

	19Administrati... (CESH19)	19Rental Assi... (CESH19)	Total CESH19	TOTAL
Total 66002 · Benefits and Taxes	497.01	83.33	580.34	580.34
Total 66000 · Wages, Taxes, Payroll Expenses	5,303.33	1,059.28	6,362.61	6,362.61
68300 · Travel and Meetings				
68320 · Travel	28.92	0.00	28.92	28.92
Total 68300 · Travel and Meetings	28.92	0.00	28.92	28.92
Total Expense	7,634.39	1,059.28	8,693.67	8,693.67
Net Ordinary Income	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	0.00

Kings/Tulare Continuum of Care on Homelessness

Profit & Loss COVID-19

July through October 2020

12/08/20

Accrual Basis

	COVID-19	TOTAL
Ordinary Income/Expense		
Income		
44500 · Grant Income		
44530 · Local & Government Grants	56,604.82	56,604.82
Total 44500 · Grant Income	56,604.82	56,604.82
Total Income	56,604.82	56,604.82
Gross Profit	56,604.82	56,604.82
Expense		
65000 · Operations		
65040 · Supplies	90.75	90.75
65093 · Repairs / Maintenance	219.00	219.00
Total 65000 · Operations	309.75	309.75
65200 · Program Expenses		
65205 · Program Supplies	2,288.79	2,288.79
65210 · Equipment/Rentals	3,941.85	3,941.85
65230 · Program Services		
65230.8 · Transportation	167.67	167.67
65230.9 · Hotel/Motel Vouchers	36,895.36	36,895.36
65231 · Medical Services	128.16	128.16
65232 · Housing/Counseling Services		
65232.3 · Application Fee	31.00	31.00
Total 65232 · Housing/Counseling Services	31.00	31.00
65233 · Outreach Services	7,362.24	7,362.24
65230 · Program Services - Other	5,000.00	5,000.00
Total 65230 · Program Services	49,584.43	49,584.43
65200 · Program Expenses - Other	480.00	480.00
Total 65200 · Program Expenses	56,295.07	56,295.07
Total Expense	56,604.82	56,604.82
Net Ordinary Income	0.00	0.00
Net Income	0.00	0.00

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12/07/20

Accrual Basis

Kings/Tulare Continuum of Care on Homelessness
Profit & Loss - Flex Fund
July through October 2020

	<u>Rapid Result...</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
43300 · Direct Public Grants		
43400 · Direct Public Support		
43450 · Individ, Business Contributions	5,000.00	5,000.00
Total 43400 · Direct Public Support	<u>5,000.00</u>	<u>5,000.00</u>
Total 43300 · Direct Public Grants	<u>5,000.00</u>	<u>5,000.00</u>
Total Income	<u>5,000.00</u>	<u>5,000.00</u>
Gross Profit	<u>5,000.00</u>	<u>5,000.00</u>
Net Ordinary Income	<u>5,000.00</u>	<u>5,000.00</u>
Net Income	<u><u>5,000.00</u></u>	<u><u>5,000.00</u></u>

**Kings/Tulare Continuum of Care on Homelessness
Board P&L HEAP
July through October 2020**

	heAdministrative (HEAP)	heCapital Improve... (HEAP)	heHomeless Youth (HEAP)	heRental Assist (HEAP)	heServices (HEAP)	HEAP - Other (HEAP)	Total HEAP	TOTAL
Ordinary Income/Expense								
Income								
44500 · Grant Income								
44530 · Local & Government Grants	11,248.60	42,676.01	0.00	105,220.82	207,499.29	0.00	366,644.72	366,644.72
Total 44500 · Grant Income	11,248.60	42,676.01	0.00	105,220.82	207,499.29	0.00	366,644.72	366,644.72
47600 · Interest and Dividends Earned	0.00	0.00	0.00	0.00	0.00	6,496.47	6,496.47	6,496.47
Total Income	11,248.60	42,676.01	0.00	105,220.82	207,499.29	6,496.47	373,141.19	373,141.19
Gross Profit	11,248.60	42,676.01	0.00	105,220.82	207,499.29	6,496.47	373,141.19	373,141.19
Expense								
60900 · Business Expenses								
60920 · Business Registration/License	4.49	0.00	0.00	0.00	0.00	0.00	4.49	4.49
60960 · Business Taxes (Unsecured)	15.71	0.00	0.00	0.00	0.00	0.00	15.71	15.71
Total 60900 · Business Expenses	20.20	0.00	0.00	0.00	0.00	0.00	20.20	20.20
62100 · Contract Services								
62110 · Accounting Fees	941.20	0.00	0.00	0.00	0.00	0.00	941.20	941.20
62170 · Program Delivery	0.00	29,887.95	0.00	0.00	32,663.09	0.00	62,551.04	62,551.04
Total 62100 · Contract Services	941.20	29,887.95	0.00	0.00	32,663.09	0.00	63,492.24	63,492.24
65000 · Operations								
65010 · Books, Subscriptions, Reference	8.16	0.00	0.00	0.00	0.00	0.00	8.16	8.16
65020 · Postage, Mailing Service	9.28	0.00	0.00	0.00	0.00	0.00	9.28	9.28
65040 · Supplies	41.48	0.00	0.00	0.00	0.00	0.00	41.48	41.48
65041 · Software	81.32	0.00	0.00	0.00	0.00	0.00	81.32	81.32
65052 · Telecommunications	63.39	0.00	0.00	0.00	0.00	0.00	63.39	63.39
65070 · Hosting Fees	13.90	0.00	0.00	0.00	0.00	0.00	13.90	13.90
65090 · Rent	263.92	0.00	0.00	0.00	0.00	0.00	263.92	263.92
65091 · Utilities	14.71	0.00	0.00	0.00	0.00	0.00	14.71	14.71
65093 · Repairs / Maintenance	61.78	0.00	0.00	0.00	0.00	0.00	61.78	61.78
Total 65000 · Operations	557.94	0.00	0.00	0.00	0.00	0.00	557.94	557.94
65100 · Other Types of Expenses								
65120 · Insurance - Liability, D and O	55.01	0.00	0.00	0.00	0.00	0.00	55.01	55.01
65150 · Prof. Memberships and Dues	10.63	0.00	0.00	0.00	0.00	0.00	10.63	10.63
65170 · Training/Staff Development	3.72	0.00	0.00	0.00	0.00	0.00	3.72	3.72
65190 · Payroll Service	2.27	0.00	0.00	0.00	0.00	0.00	2.27	2.27
Total 65100 · Other Types of Expenses	71.63	0.00	0.00	0.00	0.00	0.00	71.63	71.63
65200 · Program Expenses								
65210 · Equipment/Rentals	27.45	0.00	0.00	0.00	0.00	0.00	27.45	27.45
65230 · Program Services								
65232 · Housing/Counseling Services								
65232.1 · Security Deposit	0.00	0.00	0.00	0.00	-650.00	0.00	-650.00	-650.00
Total 65232 · Housing/Counseling Services	0.00	0.00	0.00	0.00	-650.00	0.00	-650.00	-650.00
65233 · Outreach Services	0.00	0.00	0.00	0.00	-33.84	0.00	-33.84	-33.84
65230 · Program Services - Other	0.00	12,788.06	0.00	105,220.82	175,520.04	0.00	293,528.92	293,528.92
Total 65230 · Program Services	0.00	12,788.06	0.00	105,220.82	174,836.20	0.00	292,845.08	292,845.08
65240 · Security	2.53	0.00	0.00	0.00	0.00	0.00	2.53	2.53
Total 65200 · Program Expenses	29.98	12,788.06	0.00	105,220.82	174,836.20	0.00	292,875.06	292,875.06
66000 · Wages, Taxes, Payroll Expenses								
66001 · Payroll Expense								

**Kings/Tulare Continuum of Care on Homelessness
Board P&L HEAP
July through October 2020**

	heAdministrative (HEAP)	heCapital Improve... (HEAP)	heHomeless Youth (HEAP)	heRental Assist (HEAP)	heServices (HEAP)	HEAP - Other (HEAP)	Total HEAP	TOTAL
66001.A · Wages & Earnings	8,644.54	0.00	0.00	0.00	0.00	0.00	8,644.54	8,644.54
Total 66001 · Payroll Expense	8,644.54	0.00	0.00	0.00	0.00	0.00	8,644.54	8,644.54
66002 · Benefits and Taxes								
66003 · Payroll Benefits								
66003.D · Direct Deposit	5.62	0.00	0.00	0.00	0.00	0.00	5.62	5.62
66003.S · Simple IRA	172.51	0.00	0.00	0.00	0.00	0.00	172.51	172.51
Total 66003 · Payroll Benefits	178.13	0.00	0.00	0.00	0.00	0.00	178.13	178.13
66004 · Payroll Taxes								
66004.T · Payroll Tax Expense	706.68	0.00	0.00	0.00	0.00	0.00	706.68	706.68
66004.W · Workers Comp Insurance	60.07	0.00	0.00	0.00	0.00	0.00	60.07	60.07
Total 66004 · Payroll Taxes	766.75	0.00	0.00	0.00	0.00	0.00	766.75	766.75
Total 66002 · Benefits and Taxes	944.88	0.00	0.00	0.00	0.00	0.00	944.88	944.88
Total 66000 · Wages, Taxes, Payroll Expenses	9,589.42	0.00	0.00	0.00	0.00	0.00	9,589.42	9,589.42
68300 · Travel and Meetings								
68320 · Travel	38.23	0.00	0.00	0.00	0.00	0.00	38.23	38.23
Total 68300 · Travel and Meetings	38.23	0.00	0.00	0.00	0.00	0.00	38.23	38.23
Total Expense	11,248.60	42,676.01	0.00	105,220.82	207,499.29	0.00	366,644.72	366,644.72
Net Ordinary Income	0.00	0.00	0.00	0.00	0.00	6,496.47	6,496.47	6,496.47
Net Income	0.00	0.00	0.00	0.00	0.00	6,496.47	6,496.47	6,496.47

*

* Earned interest allocation will be part of November processing

Kings/Tulare Continuum of Care on Homelessness

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Board P&L HHAP

Accrual Basis

July through October 2020

	hhAdministration (HHAP)	hhOutreach & Co... (HHAP)	Total HHAP	TOTAL
Ordinary Income/Expense				
Income				
44500 · Grant Income				
44530 · Local & Government Grants	7,230.00	10,180.29	17,410.29	17,410.29
Total 44500 · Grant Income	7,230.00	10,180.29	17,410.29	17,410.29
Total Income	7,230.00	10,180.29	17,410.29	17,410.29
Gross Profit	7,230.00	10,180.29	17,410.29	17,410.29
Expense				
60900 · Business Expenses				
60920 · Business Registration/License	2.83	0.00	2.83	2.83
60960 · Business Taxes (Unsecured)	9.89	0.00	9.89	9.89
Total 60900 · Business Expenses	12.72	0.00	12.72	12.72
62100 · Contract Services				
62110 · Accounting Fees	593.62	0.00	593.62	593.62
Total 62100 · Contract Services	593.62	0.00	593.62	593.62
65000 · Operations				
65010 · Books, Subscriptions, Reference	5.07	0.00	5.07	5.07
65020 · Postage, Mailing Service	5.85	0.00	5.85	5.85
65040 · Supplies	26.13	0.00	26.13	26.13
65041 · Software	50.07	0.00	50.07	50.07
65052 · Telecommunications	39.78	0.00	39.78	39.78
65070 · Hosting Fees	8.76	0.00	8.76	8.76
65090 · Rent	165.41	0.00	165.41	165.41
65091 · Utilities	9.26	0.00	9.26	9.26
65093 · Repairs / Maintenance	38.73	0.00	38.73	38.73
Total 65000 · Operations	349.06	0.00	349.06	349.06
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	34.48	0.00	34.48	34.48
65150 · Prof. Memberships and Dues	6.61	0.00	6.61	6.61
65170 · Training/Staff Development	2.38	0.00	2.38	2.38
65190 · Payroll Service	1.45	0.00	1.45	1.45
Total 65100 · Other Types of Expenses	44.92	0.00	44.92	44.92
65200 · Program Expenses				
65210 · Equipment/Rentals	16.99	0.00	16.99	16.99
65230 · Program Services	0.00	10,180.29	10,180.29	10,180.29
65240 · Security	1.62	0.00	1.62	1.62
Total 65200 · Program Expenses	18.61	10,180.29	10,198.90	10,198.90
66000 · Wages, Taxes, Payroll Expenses				
66001 · Payroll Expense				
66001.A · Wages & Earnings	5,572.38	0.00	5,572.38	5,572.38
Total 66001 · Payroll Expense	5,572.38	0.00	5,572.38	5,572.38
66002 · Benefits and Taxes				
66003 · Payroll Benefits				
66003.D · Direct Deposit	3.52	0.00	3.52	3.52
66003.S · Simple IRA	120.18	0.00	120.18	120.18
Total 66003 · Payroll Benefits	123.70	0.00	123.70	123.70
66004 · Payroll Taxes				
66004.T · Payroll Tax Expense	450.86	0.00	450.86	450.86
66004.W · Workers Comp Insurance	38.63	0.00	38.63	38.63

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Accrual Basis

Kings/Tulare Continuum of Care on Homelessness

Board P&L HHAP

July through October 2020

	hhAdministration (HHAP)	hhOutreach & Co...	Total HHAP	TOTAL
Total 66004 · Payroll Taxes	489.49	0.00	489.49	489.49
Total 66002 · Benefits and Taxes	613.19	0.00	613.19	613.19
Total 66000 · Wages, Taxes, Payroll Expenses	6,185.57	0.00	6,185.57	6,185.57
68300 · Travel and Meetings				
68320 · Travel	25.50	0.00	25.50	25.50
Total 68300 · Travel and Meetings	25.50	0.00	25.50	25.50
Total Expense	7,230.00	10,180.29	17,410.29	17,410.29
Net Ordinary Income	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	0.00

Kings/Tulare Continuum of Care on Homelessness

Profit & Loss by Class_HUD

12/07/20

Accrual Basis

July through October 2020

	hp HUD Planning	TOTAL
Ordinary Income/Expense		
Income		
44500 · Grant Income		
44520 · Federal Grants		
44521 · HUD Grants	0.00	0.00
Total 44520 · Federal Grants	0.00	0.00
Total 44500 · Grant Income	0.00	0.00
Total Income	0.00	0.00
Gross Profit	0.00	0.00
Expense		
60900 · Business Expenses		
60920 · Business Registration/License	0.00	0.00
60960 · Business Taxes (Unsecured)	0.00	0.00
Total 60900 · Business Expenses	0.00	0.00
62100 · Contract Services		
62110 · Accounting Fees	0.00	0.00
Total 62100 · Contract Services	0.00	0.00
65000 · Operations		
65010 · Books, Subscriptions, Reference	0.00	0.00
65020 · Postage, Mailing Service	0.00	0.00
65040 · Supplies	0.00	0.00
65041 · Software	0.00	0.00
65052 · Telecommunications	0.00	0.00
65070 · Hosting Fees	0.00	0.00
65090 · Rent	0.00	0.00
65091 · Utilities	0.00	0.00
65093 · Repairs / Maintenance	0.00	0.00
Total 65000 · Operations	0.00	0.00
65100 · Other Types of Expenses		
65120 · Insurance - Liability, D and O	0.00	0.00
65150 · Prof. Memberships and Dues	0.00	0.00
65170 · Training/Staff Development	0.00	0.00
65190 · Payroll Service	0.00	0.00
Total 65100 · Other Types of Expenses	0.00	0.00
65200 · Program Expenses		
65210 · Equipment/Rentals	0.00	0.00
65240 · Security	0.00	0.00
Total 65200 · Program Expenses	0.00	0.00
66000 · Wages, Taxes, Payroll Expenses		
66001 · Payroll Expense		
66001.A · Wages & Earnings	0.00	0.00
Total 66001 · Payroll Expense	0.00	0.00
66002 · Benefits and Taxes		
66003 · Payroll Benefits		
66003.D · Direct Deposit	0.00	0.00
66003.S · Simple IRA	0.00	0.00
Total 66003 · Payroll Benefits	0.00	0.00

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Accrual Basis

Kings/Tulare Continuum of Care on Homelessness

Profit & Loss by Class_HUD

July through October 2020

	<u>hp HUD Planning</u>	<u>TOTAL</u>
66004 · Payroll Taxes		
66004.T · Payroll Tax Expense	0.00	0.00
66004.W · Workers Comp Insurance	0.00	0.00
Total 66004 · Payroll Taxes	<u>0.00</u>	<u>0.00</u>
Total 66002 · Benefits and Taxes	<u>0.00</u>	<u>0.00</u>
Total 66000 · Wages, Taxes, Payroll Expenses	0.00	0.00
68300 · Travel and Meetings		
68320 · Travel	0.00	0.00
Total 68300 · Travel and Meetings	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>
Net Ordinary Income	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Kings/Tulare Continuum of Care on Homelessness Profit & Loss by Class_KTCoC, LMF, Unrestricted

12/07/20

Accrual Basis

July through October 2020

	KT CoC	Landlord Mitigat...	Unrestricted	TOTAL
Ordinary Income/Expense				
Income				
43300 · Direct Public Grants				
43400 · Direct Public Support				
43450 · Individ, Business Contributions	2,510.40	0.00	0.00	2,510.40
Total 43400 · Direct Public Support	2,510.40	0.00	0.00	2,510.40
Total 43300 · Direct Public Grants	2,510.40	0.00	0.00	2,510.40
46430 · Misc Revenue	204.54	0.00	0.00	204.54
47200 · Program Income				
47230 · Membership Dues	7,375.00	0.00	0.00	7,375.00
Total 47200 · Program Income	7,375.00	0.00	0.00	7,375.00
47600 · Interest and Dividends Earned	20.08	111.80	0.00	131.88
Total Income	10,110.02	111.80	0.00	10,221.82
Gross Profit	10,110.02	111.80	0.00	10,221.82
Expense				
60900 · Business Expenses				
60920 · Business Registration/License	0.00	0.00	0.00	0.00
60960 · Business Taxes (Unsecured)	-0.01	0.00	0.00	-0.01
Total 60900 · Business Expenses	-0.01	0.00	0.00	-0.01
62100 · Contract Services				
62110 · Accounting Fees	0.01	0.00	0.00	0.01
Total 62100 · Contract Services	0.01	0.00	0.00	0.01
65000 · Operations				
65010 · Books, Subscriptions, Reference	299.79	0.00	0.00	299.79
65020 · Postage, Mailing Service	-0.01	0.00	0.00	-0.01
65040 · Supplies	0.12	0.00	0.00	0.12
65041 · Software	-0.03	0.00	0.00	-0.03
65052 · Telecommunications	0.08	0.00	0.00	0.08
65070 · Hosting Fees	0.00	0.00	0.00	0.00
65080 · Bank/Credit Card Service Charges	-14.74	0.00	0.00	-14.74
65090 · Rent	0.00	0.00	0.00	0.00
65091 · Utilities	0.00	0.00	0.00	0.00
65093 · Repairs / Maintenance	0.00	3,041.85	0.00	3,041.85
Total 65000 · Operations	285.21	3,041.85	0.00	3,327.06
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	-0.02	0.00	0.00	-0.02
65150 · Prof. Memberships and Dues	0.00	0.00	0.00	0.00
65170 · Training/Staff Development	-0.01	0.00	0.00	-0.01
65171 · Employee Recognition	63.99	0.00	0.00	63.99
65190 · Payroll Service	-0.01	0.00	45.39	45.38
Total 65100 · Other Types of Expenses	63.95	0.00	45.39	109.34
65200 · Program Expenses				
65210 · Equipment/Rentals	-0.01	0.00	0.00	-0.01
65230 · Program Services				
65232 · Housing/Counseling Services				
65232.6 · Bank/Service/Convenience fees	5.55	0.00	0.00	5.55
Total 65232 · Housing/Counseling Services	5.55	0.00	0.00	5.55
Total 65230 · Program Services	5.55	0.00	0.00	5.55
65240 · Security	-0.01	0.00	0.00	-0.01
Total 65200 · Program Expenses	5.53	0.00	0.00	5.53

Kings/Tulare Continuum of Care on Homelessness
Profit & Loss by Class_KTCoC, LMF, Unrestricted
July through October 2020

	KT CoC	Landlord Mitigat...	Unrestricted	TOTAL
66000 · Wages, Taxes, Payroll Expenses				
66001 · Payroll Expense				
66001.A · Wages & Earnings	27.36	0.00	4,090.15	4,117.51
66001 · Payroll Expense - Other	-0.01	0.00	-4,673.05	-4,673.06
Total 66001 · Payroll Expense	27.35	0.00	-582.90	-555.55
66002 · Benefits and Taxes				
66003 · Payroll Benefits				
66003.D · Direct Deposit	0.00	0.00	5.09	5.09
66003.S · Simple IRA	0.00	0.00	48.00	48.00
66003.Z · Employee Recongition	-25.00	0.00	0.00	-25.00
Total 66003 · Payroll Benefits	-25.00	0.00	53.09	28.09
66004 · Payroll Taxes				
66004.T · Payroll Tax Expense	2.84	0.00	460.95	463.79
66004.W · Workers Comp Insurance	0.23	0.00	44.49	44.72
Total 66004 · Payroll Taxes	3.07	0.00	505.44	508.51
Total 66002 · Benefits and Taxes	-21.93	0.00	558.53	536.60
Total 66000 · Wages, Taxes, Payroll Expenses	5.42	0.00	-24.37	-18.95
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	86.59	0.00	0.00	86.59
68320 · Travel	16.22	0.00	0.00	16.22
Total 68300 · Travel and Meetings	102.81	0.00	0.00	102.81
Total Expense	462.92	3,041.85	21.02	3,525.79
Net Ordinary Income	9,647.10	-2,930.05	-21.02	6,696.03
Net Income	9,647.10	-2,930.05	-21.02	6,696.03

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* Unrestricted correction will be part of November processing

Kings/Tulare Continuum of Care on Homelessness
Profit & Loss by Class - LINC Accounts
 July through October 2020

	LHanford (LINC)	LPorterville (LINC)	LTulare (LINC)	LVisalia (LINC)	Total LINC	TOTAL
Ordinary Income/Expense						
Income						
43300 · Direct Public Grants						
43400 · Direct Public Support						
43450 · Individ, Business Contributions	500.00	500.00	500.00	500.00	2,000.00	2,000.00
Total 43400 · Direct Public Support	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>	<u>2,000.00</u>	<u>2,000.00</u>
Total 43300 · Direct Public Grants	500.00	500.00	500.00	500.00	2,000.00	2,000.00
47200 · Program Income						
4722.8 · LINC Income	0.00	30.00	0.00	0.00	30.00	30.00
Total 47200 · Program Income	<u>0.00</u>	<u>30.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30.00</u>	<u>30.00</u>
Total Income	<u>500.00</u>	<u>530.00</u>	<u>500.00</u>	<u>500.00</u>	<u>2,030.00</u>	<u>2,030.00</u>
Gross Profit	500.00	530.00	500.00	500.00	2,030.00	2,030.00
Expense						
65000 · Operations						
65020 · Postage, Mailing Service	0.00	55.00	0.00	0.00	55.00	55.00
65040 · Supplies	0.00	188.73	0.00	0.00	188.73	188.73
Total 65000 · Operations	<u>0.00</u>	<u>243.73</u>	<u>0.00</u>	<u>0.00</u>	<u>243.73</u>	<u>243.73</u>
65200 · Program Expenses						
65210 · Equipment/Rentals	0.00	236.00	92.00	521.40	849.40	849.40
65230 · Program Services						
65230.1 · Birth Certificates	0.00	0.00	0.00	-131.00	-131.00	-131.00
Total 65230 · Program Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-131.00</u>	<u>-131.00</u>	<u>-131.00</u>
Total 65200 · Program Expenses	<u>0.00</u>	<u>236.00</u>	<u>92.00</u>	<u>390.40</u>	<u>718.40</u>	<u>718.40</u>
Total Expense	<u>0.00</u>	<u>479.73</u>	<u>92.00</u>	<u>390.40</u>	<u>962.13</u>	<u>962.13</u>
Net Ordinary Income	500.00	50.27	408.00	109.60	1,067.87	1,067.87
Net Income	<u><u>500.00</u></u>	<u><u>50.27</u></u>	<u><u>408.00</u></u>	<u><u>109.60</u></u>	<u><u>1,067.87</u></u>	<u><u>1,067.87</u></u>